

INSTITUTE OF CHARTERED ACCOUNTANTS  
IN ENGLAND AND WALES (ICAEW)  
ANNUAL MEETING  
TUESDAY 2 JUNE 2020



# Annual Meeting Resolutions





## *President's Letter*

Dear Members

In 2019 we once again achieved record numbers in our membership and our student intake, continuing to ensure our institute remains sustainable long into the future.

We also continued to lead and contribute to the debate on audit reform, and we invested heavily in supporting members through Brexit.

It was also a historic year of celebration, as we marked one hundred years since the admission of ICAEW's first female member, Mary Harris Smith.

Attention has now turned to the social and economic challenges posed by COVID-19, and this will occupy much of our resource for the foreseeable future.

Council recommends voting in favour of the resolutions as, in Council's opinion, they are in the best interests of ICAEW and its members as a whole.

Thank you for your continued support of ICAEW during this challenging time.



**Fiona Wilkinson BA, BFP, FCA**  
ICAEW President

# *Notice of Annual Meeting*

The one-hundred and thirty-ninth Annual Meeting of the Institute of Chartered Accountants in England and Wales (ICAEW) will be held on 2 June 2020 at 11am at 'The Principal Meeting Place in which the Chair is Present' and in a Video Conference Call format.

ICAEW values each opportunity to engage with its members and, under normal circumstances, to meet you in person. However, ICAEW is fully supportive of the government's rules on staying at home and away from others in order to fight COVID-19 and therefore members are not permitted to attend this meeting in person. Members are however, invited to attend the meeting via Video Conference. Details on how to participate in this way are enclosed.

## **AS ORDINARY BUSINESS:**

1. to receive and consider the Annual Review and Financial Statements for the year ended 31 December 2019
2. to re-appoint haysmacintyre LLP as auditors and authorise Council to determine their remuneration.

## **AND ADDITIONALLY:**

- A. to receive a report, in accordance with Principal Bye-law 36(c) of co-options to the Council (see Annex A to this Notice, page 6);
- B. to receive a report of appointments ex officio to the Council (see Annex B to this Notice, page 6); and
- C. to receive a report of elections to the Council (see Annex C to this Notice, page 6).

Council recommends voting in favour of the resolutions as, in Council's opinion, they are in the best interests of ICAEW and its members as a whole.



**Michael D M Izza FCA**

Chief Executive  
4 May 2020

# Notes

1. The Annual Review and Financial Statements are published at [icaew.com/review](https://icaew.com/review). If you would like a hard copy, please email [fullaccounts@icaew.com](mailto:fullaccounts@icaew.com), or write to Dabinder Hutchinson, Finance and Operations Director.
2. The firm of haysmacintyre is nominated for re-appointment. It will be proposed that the Council be authorised to agree their remuneration.

## ATTENDANCE

3. In line with the government's rules on staying at home and away from others in order to fight COVID-19, members are not permitted to attend the meeting in person.
4. Council understands however, that beyond voting on the formal business of the meeting, the meeting also serves as a forum for members to raise questions and comments. As such, members will be able to participate in the meeting via Video Conference.
5. Members that wish to participate in the meeting via Video Conference **must** pre-register either at [icaew.com/agm](https://icaew.com/agm) or by emailing [chiefexecutivesoffice@icaew.com](mailto:chiefexecutivesoffice@icaew.com) by **11:00 BST on Sunday 31 May 2020**.
6. ICAEW will also Livestream the meeting at [icaew.com/agm](https://icaew.com/agm), allowing members to follow the business of the meeting, although this will not constitute formal attendance at the meeting.

## PRESENTATIONS

7. Presentations will be available to view in advance of the meeting at [icaew.com/agm](https://icaew.com/agm).

## QUESTIONS

8. You may also submit your questions in advance to the [chiefexecutivesoffice@icaew.com](mailto:chiefexecutivesoffice@icaew.com) by **11:00 BST on Sunday 31 May 2020**.

## PROXY VOTES

9. We have sent you, either by post or electronically, a form of proxy with instructions on how to vote online ([icaew.com/agm](https://icaew.com/agm)) or by post. Members are strongly encouraged to submit their proxy votes in advance. Voting opens on 4 May 2020. **Please submit your votes by 11:00 BST on Sunday 31 May 2020.**
10. You may appoint the Chair of the Meeting as your proxy to attend and, on a poll, to vote in your place.
11. There is a 'single vote option' if you want to vote in favour of (or against) all the items of business or withhold your vote from all items. You can do this by marking just one box on the form.
12. We have included a 'vote withheld' preference in the form of proxy in order to comply with current corporate best practice.

## ACCESSIBILITY OPTIONS

13. A large-print version of this booklet and accompanying documentation is available upon request. Please email the Chief Executive's Office on [chiefexecutivesoffice@icaew.com](mailto:chiefexecutivesoffice@icaew.com).

# Annexes

## ANNEX A - REPORT OF CO-OPTIONS TO COUNCIL

Since the annual meeting in June 2019, the following member has been co-opted to Council:

- Dato' Mohammad Faiz Azmi BA, FCA

The Council has co-opted the following members with effect from the conclusion of this annual meeting, for a term of two years:

- Jake Holdroyd
- Christabel Cowling LLB FCA

The terms of co-option of the following members of Council end with effect from the conclusion of this annual meeting and have been renewed by the Council for a further term of two years, except where shown:

- David Canning-Jones BA, ACA
- Noel Clehane FCA (one year)
- Mark Rhys MBA, BSc, FCA
- Jessica Rutland BA, ACA (one year)
- Jeffrey Unerman PhD, MSc, BA, BFP, FCA (one year)

Members will be informed of any further co-options, or of those which have ended since the publication of this document, at the meeting.

## ANNEX B - REPORT OF APPOINTMENTS TO COUNCIL EX OFFICIO

Since the annual meeting in June 2019, the following member has been appointed ex officio to Council:

- William Brooks BA, BFP, FCA, CTA, ICAEW Vice-President

The term of appointment ex officio of the following members of Council ends with effect from the conclusion of this annual meeting:

- Jake Holdroyd, ICAEW Student Council Representative
- Nick Parker BFP, FCA, ICAEW Past-President

Members will be informed of any further appointments ex officio, or of those which have ended since the publication of this document, at the meeting.

## ANNEX C - REPORT OF ELECTIONS TO COUNCIL

Since the annual meeting in June 2019, the term of election of the following member of Council has ended:

Constituency	Elected Member
London	Rhodri Whitlock BA, FCA

Members will be informed of any further elections to Council, or of terms of election which have ended since the publication of this document, at the meeting.



Chartered accountants are talented, ethical and committed professionals. There are more than 1.8m chartered accountants and students around the world, and more than 184,500 of them are members and students of ICAEW.

We believe that chartered accountancy can be a force for positive change. So we attract the brightest and best people and give them the skills and values they need to ensure businesses are successful, societies prosper and our planet's resources are managed sustainably.

Founded in 1880, we have a long history of contribution to the public interest and we continue to nurture collaborative global connections with governments, regulators and business leaders. By sharing our insight, expertise and understanding we can create a world of strong economies and a sustainable future.

[www.charteredaccountantsworldwide.com](http://www.charteredaccountantsworldwide.com)  
[www.globalaccountingalliance.com](http://www.globalaccountingalliance.com)

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