

Board or Committee name	Assessment Committee
Purpose of the Board or Committee	<p>The Committee is responsible for dealing with all matters relating to ICAEW high-stakes assessment. This includes ratifying examination results, and deliberating on cases of student misconduct and special consideration.</p> <p>The Assessment Committee reports to the E&T Board.</p>
Role name	Committee Member
Purpose of the role	Ensuring that the Assessment Committee's terms of reference are adhered to and discharged effectively.
What you might gain from the role	Promote public interest, personal development and a chance to influence education and training for the ACA and other high stakes qualifications.
Attributes sought	<p>You will be an ICAEW member with a good understanding of ICAEW's qualification portfolio and its examinations, preferably with a good working knowledge of quality assurance in assessment. You may be working in an education or training setting or be working with ICAEW students in some capacity. An understanding of statistical methodologies is desirable. Applicants must be willing to voice their opinions.</p> <p>In the interests of diversifying Committee membership we are in particular seeking applicants who:</p> <ul style="list-style-type: none"> • are based outside of the UK • became exam qualified within the last five years • have direct experience of assessment technology
Time commitment: no of meetings per annum and length of meeting	Meetings are usually scheduled in the morning for half a day. There are seven full Assessment Committee meetings a year: six of which address the main ACA examination sessions. There are several shorter meetings to address the session of Pathways and the Level 7 Apprenticeship.
Remuneration:	The role is unpaid. Reasonable expenses to attend meetings will be reimbursed.
Meeting location:	Largely virtual, occasionally at ICAEW offices. Reasonable adjustments to support attendance will be considered.
Term of office	From June 2023 to June 2026
Application deadline	12 February 2023
Provisional dates for interview	TBC
Contact details for application	richard.eckersley@icaew.com

