

# Examination Marking Opportunities for ICAEW



ICAEW is recruiting new markers for their Examinations of Experience marking team. Our Examinations of Experience includes two apprenticeship exams and our Pathways to examination, as explained below.

## Apprenticeship End Point Examinations

ICAEW is an approved end-point assessment organisation for two apprenticeships – the Level 4 Accounting Technician, which is aligned to our CFAB qualification, and the Level 7 Accountancy Professional apprenticeship, which is aligned to the ACA.

We are recruiting markers for the competency-based assessments which form part of the end-point assessment for these apprenticeships. For more information, visit: [www.careers.icaew.com/find-your-route/icaew-apprenticeships](http://www.careers.icaew.com/find-your-route/icaew-apprenticeships)

## Pathways to Membership

The Pathways to Membership scheme allows fully qualified members from certain professional bodies to apply for ICAEW membership based on their experience. Please follow the link below for more information.

[www.icaew.com/membership/becoming-a-member/members-of-other-bodies/campaigns/pathways-to-membership](http://www.icaew.com/membership/becoming-a-member/members-of-other-bodies/campaigns/pathways-to-membership)

Examinations of experience markers will be a Professional Accountant and member of one of the following accountancy bodies ICAEW, AAT, ACCA, ICAS, CIOT, or equivalent and must:

- Have up-to-date technical knowledge through experience, teaching and/or marking.
- Be CPD compliant.
- Have a minimum of 5 years recent experience of working in a relevant professional setting.
- Be able to mark at least one session a year, which will include attending a training session.
- Be able to follow a strict marking timetable.
- Not be involved in training Level 4 and Level 7 Accounting Apprentices for the Portfolio and Reflective Statement / Project Report.
- Have access to, and ability to use a PC/laptop, the Internet and Microsoft Office in the security of your own home. For PC specifications please contact [Holly.Taylor@icaew.com](mailto:Holly.Taylor@icaew.com).
- Have access to WhatsApp for group communication.

A marker selection day will be held remotely via Lifesize on **Sunday 17 October 2021**.

If you meet the above criteria and are interested in becoming an Examinations of Experience marker, please upload your CV and a covering note describing why you are interested to [Holly.Taylor@icaew.com](mailto:Holly.Taylor@icaew.com) by **Wednesday 6<sup>th</sup> October 2021**. We will invite a shortlist of candidates to the selection day and will let you know if you have been shortlisted no later than **Friday 8<sup>th</sup> October 2021**.

The selection day will involve training and marking of a past script, one on the day and one at home. The examiners will then consider your work and may invite you to join the marking team. You will not be paid for the selection day/process but if you become a member of the marking team you will get paid for future training sessions and for each submission that you mark.

## Using your personal information

The protection of personal privacy is an important concern to ICAEW. Any personal data collected will be treated in accordance with current data protection legislation.

The above information will be used to include you in the selection process for taking part in Examinations of Experience marking. This information may be shared with other members of ICAEW staff and relevant examiners or moderators of our exams

For more information about our data protection policy please go to [icaew.com/dataprotection](https://www.icaew.com/dataprotection)