

OnVUE Setup and Check-In

ONVUE SETUP

MOBILE CHECK-IN

FINAL STEPS



OnVUE Setup and Check-In

This automated process guides candidates through the entire setup and check-in process, and includes a guided transfer between testing (e.g., computer) and mobile devices. Once the automated process is complete, candidates are handed off to a live proctor.



ONVUE SETUP

BEGIN EXAM

DOWNLOAD + LAUNCH ONVUE

ENTER ONVUE ACCESS CODE

BEGIN CHECK-IN

TRANSFER TO MOBILE DEVICE

MOBILE CHECK-IN

TAKE HEADSHOT

ID VERIFICATION

ENVIRONMENT CHECK

MOBILE CHECK-IN COMPLETE

FINAL STEPS

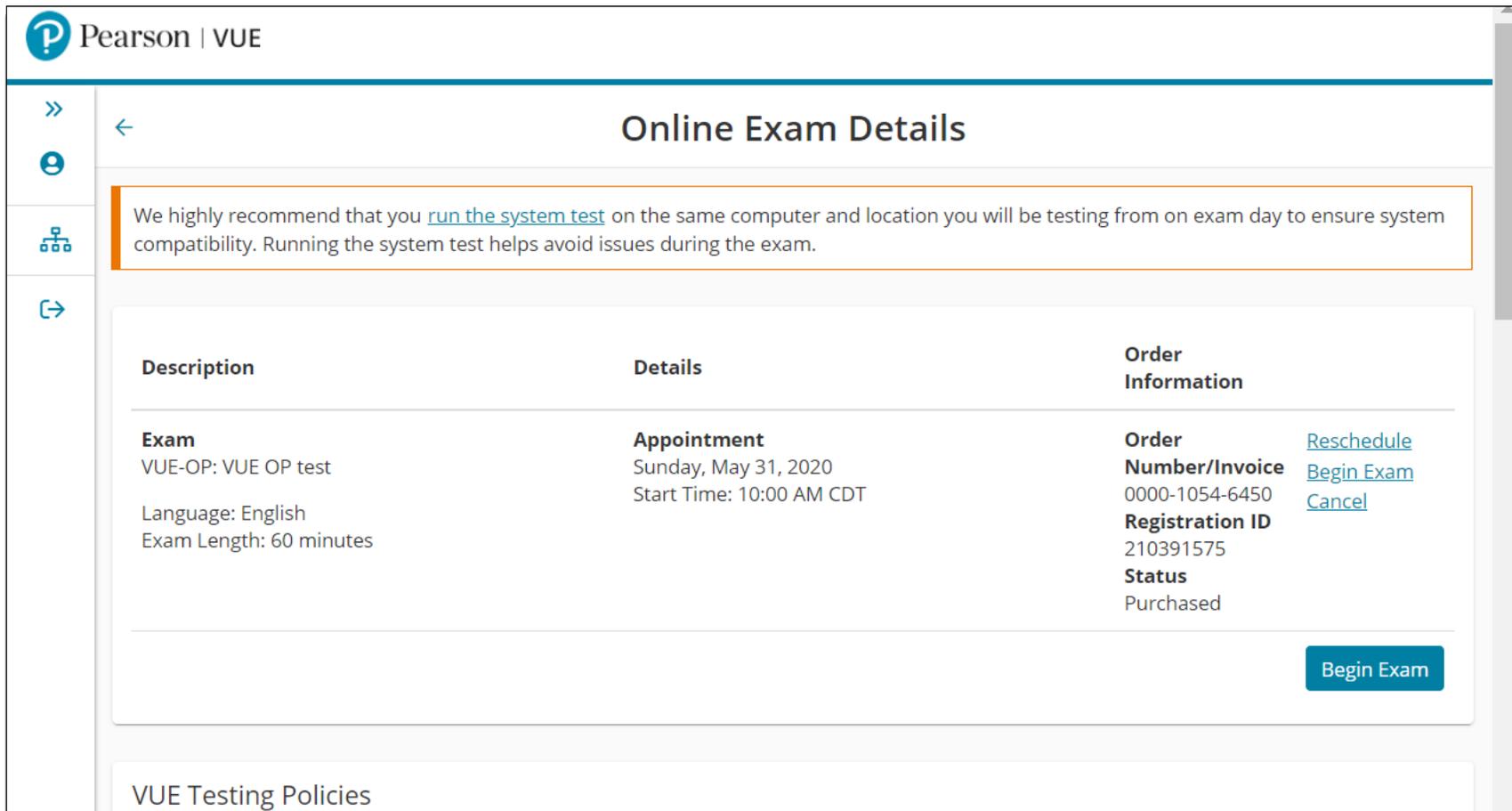
VIEW EXAM REMINDERS

SET UP TESTING COMPUTER

WAIT FOR PROCTOR

EXAM IS LAUNCHED

BEGIN EXAM



Pearson | VUE

Online Exam Details

We highly recommend that you [run the system test](#) on the same computer and location you will be testing from on exam day to ensure system compatibility. Running the system test helps avoid issues during the exam.

Description	Details	Order Information
Exam VUE-OP: VUE OP test Language: English Exam Length: 60 minutes	Appointment Sunday, May 31, 2020 Start Time: 10:00 AM CDT	Order Number/Invoice 0000-1054-6450 Registration ID 210391575 Status Purchased

[Reschedule](#)
[Begin Exam](#)
[Cancel](#)

[Begin Exam](#)

VUE Testing Policies



ONVUE SETUP

1 ▶ 2 ▶ 3 ▶ 4 ▶ 5



MOBILE CHECK-IN

1 ▶ 2 ▶ 3 ▶ 4



FINAL STEPS

1 ▶ 2 ▶ 3 ▶ 4

DOWNLOAD AND LAUNCH ONVUE

Start Exam

1 Click on the "Copy Access Code" button below. This will automatically enter your access code into OnVUE once it is running. This access code will authorize you to start the exam check-in process.

721-483-536 Copy Access Code

2 Click "Download". Once complete, run the OnVUE application from the downloads folder.

Alert! Mac users, if prompted, will need to allow OnVUE within their 'System Preferences: Security & Privacy: Privacy' settings for Microphone, Camera, Automation, and Input Monitoring.

Download

[以下の日本語の説明は、ここをクリックするか、下にスクロールしてください](#)



ONVUE SETUP

1 ▶ 2 ▶ 3 ▶ 4 ▶ 5



MOBILE CHECK-IN

1 ▶ 2 ▶ 3 ▶ 4



FINAL STEPS

1 ▶ 2 ▶ 3 ▶ 4

ENTER ONVUE ACCESS CODE

OnVUE English (US)

Enter your unique exam access code and phone number

1. Your access code may have been entered for you

If you do not see the access code, you will need to manually enter it. You can find your access code on the exam launch page.

2. Enter phone number

Enter a phone number with country code, example U.S. +1; we only use this to contact you if there's an issue with check-in or exam delivery.

I do not have a phone available at this time.



ONVUE SETUP

1 ▶ 2 ▶ 3 ▶ 4 ▶ 5



MOBILE CHECK-IN

1 ▶ 2 ▶ 3 ▶ 4



FINAL STEPS

1 ▶ 2 ▶ 3 ▶ 4

BEGIN CHECK-IN

OnVUE Access code: 367-578-387

Check-In Process

What you need to do to take your exam



System check



Your picture



Photo identification



Workspace verification



Close all applications

I am eighteen years of age or older. I am under eighteen years of age.

[Get started](#)



ONVUE SETUP

1 ▶ 2 ▶ 3 ▶ **4** ▶ 5



MOBILE CHECK-IN

1 ▶ 2 ▶ 3 ▶ 4



FINAL STEPS

1 ▶ 2 ▶ 3 ▶ 4

TRANSFER TO MOBILE DEVICE

OnVUE Access code: 367-578-387

Use your mobile phone to take your required verification photos



If you don't have a mobile phone, [use your webcam](#) to take the required photos.



Your picture



Photo identification



Workspace verification

Previous

Next



ONVUE SETUP

1 ▶ 2 ▶ 3 ▶ 4 ▶ 5



MOBILE CHECK-IN

1 ▶ 2 ▶ 3 ▶ 4



FINAL STEPS

1 ▶ 2 ▶ 3 ▶ 4

TAKE HEADSHOT



OnVUE

Take your photo

Instructions

- Take a photo of yourself in your testing workspace
- Your face has to be well lit and in focus

Take Your Photo



OnVUE

Continue



ONVUE SETUP

1 ▶ 2 ▶ 3 ▶ 4 ▶ 5



MOBILE CHECK-IN

1 ▶ 2 ▶ 3 ▶ 4



FINAL STEPS

1 ▶ 2 ▶ 3 ▶ 4

ID VERIFICATION



OnVUE

Photos of your identification

Select identification type

Select issuing country

Next



OnVUE

Front Back

Driver's License Instructions

- Full name and face must be clearly visible
- Identification cannot be expired
- Only take a photo of the ID page

Take Front Photo



OnVUE

Front Back

Driver's License Instructions

- Full name and face must be clearly visible
- Identification cannot be expired
- Only take a photo of the ID page

Continue



ONVUE SETUP

1 ▶ 2 ▶ 3 ▶ 4 ▶ 5



MOBILE CHECK-IN

1 ▶ 2 ▶ 3 ▶ 4



FINAL STEPS

1 ▶ 2 ▶ 3 ▶ 4

ENVIRONMENT CHECK



OnVUE

Prepare your workspace before continuing

- Ensure you are not disturbed by anyone.
- Clear notes, note-taking boards and equipment.
- Disconnect extra monitors, projectors and televisions.
- Place food and smoking equipment out of sight.

Next



OnVUE

Take a photo of the room **facing** your desk.

Take Front Photo



OnVUE

Your workspace photos are complete.

Continue



ONVUE SETUP

1 ▶ 2 ▶ 3 ▶ 4 ▶ 5



MOBILE CHECK-IN

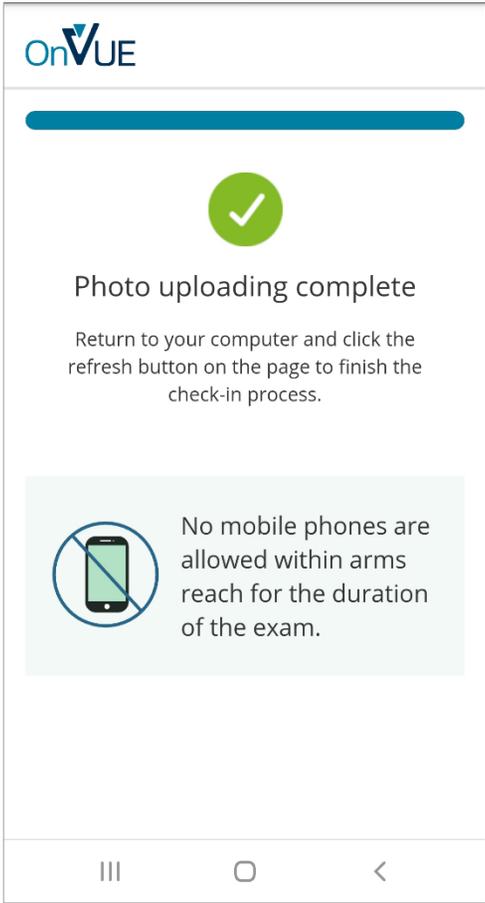
1 ▶ 2 ▶ 3 ▶ 4



FINAL STEPS

1 ▶ 2 ▶ 3 ▶ 4

MOBILE CHECK-IN COMPLETE



ONVUE SETUP

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MOBILE CHECK-IN

1 ▶ 2 ▶ 3 ▶ 4



FINAL STEPS

1 ▶ 2 ▶ 3 ▶ 4

VIEW EXAM REMINDERS

OnVUE Access code: 367-578-387

When you click Next, any violation of these rules will result in your exam being revoked.

Exam rules reminder



- No one is permitted in your work area for any reason
- You may not leave your work area for any reason
- You cannot use scratch paper, take physical notes, or talk
- Place mobiles, headphones and watches out of reach
- Food, drinks, smoking and gum are prohibited

I agree that breaking these rules will result in my exam being revoked

Previous Next



ONVUE SETUP

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MOBILE CHECK-IN

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FINAL STEPS

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SET UP TESTING COMPUTER

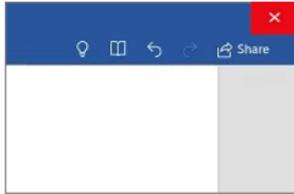
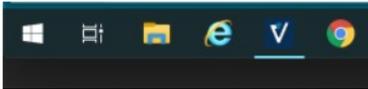
OnVUE Access code: 367-578-387



Close all applications except OnVUE

Minimize risk of disruption by following the instructions below:

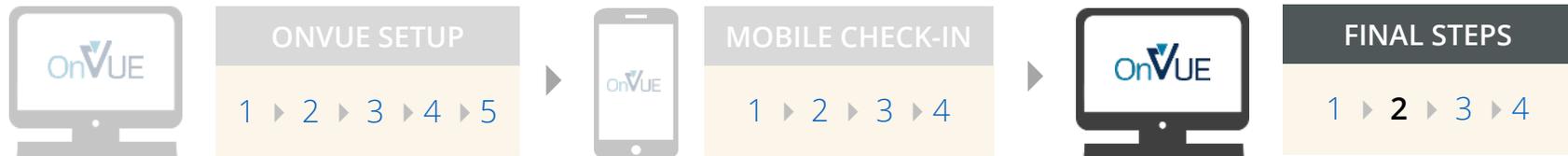
1. The taskbar must not show lines under any application icons except OnVUE (V).
2. Close other applications by clicking the X button in the top-right corner of the application window.



Note: Your exam will not launch if any applications (except for OnVUE) remain open.

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Next



WAIT FOR PROCTOR

onVUE Access code: 717-757-720

 You are almost done with the check-in process

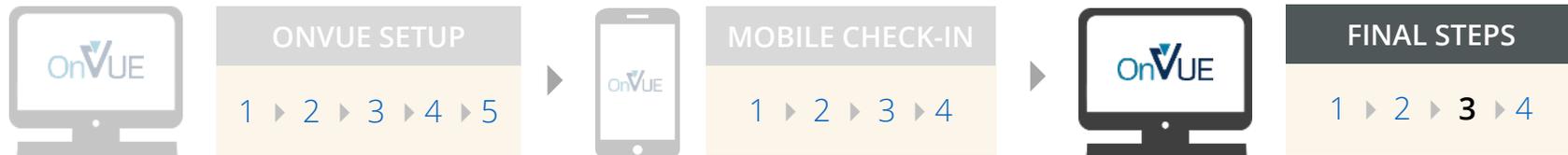
You must now obey all exam rules.

Please wait as we check your details. We aim to launch your exam within **15 minutes** of your appointment. We will contact you via chat or mobile in the event of an issue.

If you can no longer wait, close OnVUE to cancel your exam and reschedule at PearsonVUE.com/OnVUEhelp. This process may take up to 5 business days.

 Recording

If you don't see your face displayed, you may be at risk of having your exam revoked.



EXAM IS LAUNCHED

Vue Test Form - Vue Test Form
Auto Mation

    Access Code
423-645-525

Key Features

 Time Remaining 10:00	The time remaining will show in the top right corner of your screen. If you would like to hide the time, click on the icon of the clock. Click the icon again to show the time.
 1 of 10	The current question number will also show in the top right corner of your screen. If you would like to hide the current question number, click on the icon to the left. Click the icon again to show the current question number.

Click **Next** to start the test.

