



**An ICAEW designation**

# BFP

**ICAEW Business and Finance Professional (BFP) is an internationally recognised designation and professional status from one of the world's leading membership organisations.**

Aimed at professionals in a variety of departments and career levels within your business, the BFP designation is a way for you to build a structured professional development path for your staff and give them the opportunity to gain recognition for their achievements.


## WHO'S IT SUITABLE FOR?

- ICAEW CFAB students, holders and those who have passed the six modules, including apprentices\*
- Existing ACA trainees
- Trainees studying for similar qualifications (eg, AAT) with other professional bodies
- Shared services employees and others

## THE THREE REQUIREMENTS

### ICAEW CERTIFICATE IN FINANCE, ACCOUNTING AND BUSINESS (ICAEW CFAB)

A standalone qualification, which also makes up the Certificate Level of the ACA. The six modules provide essential knowledge and practical skills in finance, accounting and business.



Accounting	Assurance
Business, Technology and Finance	Management Information
Principles of Taxation	Law

## BECOMING A BFP

There are four steps in the journey towards applying for BFP:

1. Register as an ICAEW CFAB student\*\*
2. Register to start the BFP journey at [icaew.com/becomeabfp](https://www.icaew.com/becomeabfp)
3. Complete the three requirements
4. Complete application form online

## ONLINE ETHICS LEARNING PROGRAMME

A business ethics module that meets internationally recognised standards for professional accountants.

## WORK EXPERIENCE

Signed off and validated 12 months' work experience in business and/or finance. This could count towards the ACA work experience requirements if done with an ATE.

\* Please note that there is no Credit for Prior Learning (CPL) for the Accounting module. Please check the website for details and exceptions

\*\* ICAEW CFAB and ACA students or holders do not need to register again

## WHAT ARE THE BENEFITS?

Included within their annual subscription, those with BFP status receive invaluable support from us and access to a variety of resources. These are dedicated to their ongoing professional development and to demonstrating their commitment to high ethical standards. Among others, they benefit from:

- The BFP letters after their name
- Online management and personal development resources from the Chartered Management Institute (CMI)
- Business and finance refresher
- Microsoft Excel online training
- Chosen specialism on latest technical and business issues
- One-to-one, free and confidential help from ICAEW's technical advisory and ethics helplines

## WHY IS IT A GOOD OPTION FOR YOUR BUSINESS?

Choosing BFP for your staff has many benefits for your business. By offering the designation to employees, you:



Recognise their achievements and status at any level



Provide them with one-to-one support from ICAEW and access to our helplines



Enhance credibility with clients and improve internal communications



Promote a culture of professionalism



Create a structured professional development path for all levels



Further improve recruitment and retention through staff development



Offer a stepping stone to the ACA



Build a seamless transition for students from entry level through to Level 7 ACA

To find out more, visit [icaew.com/trainbfp](https://www.icaew.com/trainbfp). You can contact us for more information or to arrange a visit with our Business Development team by email at [bds@icaew.com](mailto:bds@icaew.com) or phone +44 (0)1908 248 094

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There are over 1.8m chartered accountants and students around the world – talented, ethical and committed professionals who use their expertise to ensure we have a successful and sustainable future.

Over 180,000 of these are ICAEW Chartered Accountants and students. We train, develop and support each one of them so that they have the knowledge and values to help build local and global economies that are sustainable, accountable and fair.

We've been at the heart of the accountancy profession since we were founded in 1880 to ensure trust in business. We share our knowledge and insight with governments, regulators and business leaders worldwide as we believe accountancy is a force for positive economic change across the world.

[www.charteredaccountantsworldwide.com](http://www.charteredaccountantsworldwide.com)  
[www.globalaccountingalliance.com](http://www.globalaccountingalliance.com)

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