

Application for ICAEW Business and Finance Professional



FORM FOR ICAEW MEMBERS TO REQUEST THE BFP DESIGNATION ONLY

ICAEW members can register to use the BFP designation for no additional charge. Please complete all boxes in full and return this form by email to records@icaew.com

YOUR DETAILS

Membership number

Date of birth

Title (eg Mr, Mrs, Ms, Dr)

Name

Registered address

Secondary address

Telephone

Mobile

Email

If any of your contact details are different to those we have on file should we update your record? YES NO

YOUR DECLARATION

At the point of registration/application with ICAEW, individuals are required to declare any past act or default that might be perceived as bringing discredit on themselves, ICAEW or the profession of accountancy, however long ago the act or default occurred and wherever it took place. Acts or defaults occurring after registration with ICAEW should be declared to ICAEW as soon as is practicably possible. If you are found to have failed to disclose relevant information, your registration application may be revoked or BFP status prevented or withdrawn. In addition, disciplinary action may be taken against you.

Acts requiring disclosure would include (but are not limited to):

- being found guilty of (or having pleaded guilty to) any criminal offences;
- having been charged with a criminal offence which is as yet to come to trial;
- entering into an Individual Voluntary Arrangement or similar composition with creditors;
- failing to satisfy a judgement debt;
- being the subject of an adverse finding by a professional body or regulator;
- having had a disqualification order made, or having given a disqualification undertaking, under the Company Directors Disqualification Act 1986, or similar overseas legislation; or
- having entered into bankruptcy or being a discharged bankrupt.

This application is not exempt from the Rehabilitation of Offenders Act 1974. We only ask applicants to disclose convictions which are not yet 'spent' under the Rehabilitation of Offenders Act 1974. If you are not sure whether your convictions are spent, further guidance is available on the Disclosure and Barring Service and Nacro websites.

Do you have any unspent convictions, cautions, reprimands or final warnings? YES NO

If any of the acts or defaults listed above do apply to you, or you think that there are similar matters which you should declare, enter YES in the box above and include details on a separate sheet with this application. Some of the matters listed are UK specific, but you should always declare any equivalent act or default which occurred outside the UK. Please note that if you make a disclosure, this will not automatically result in your registration being refused. ICAEW may, however, wish to make further enquiries before reaching a decision.

I understand that upon successful registration I will be bound by ICAEW's Foundation Qualification Holder Regulations. For more information on the regulations visit icaew.com/becomeabfp I also understand that if I cease to be an ICAEW member for any reason my BFP status will automatically cease at the same time.

Your signature

Date