

# Certificate in insolvency registration form



Did you know you can register with ICAEW via an online registration form. By applying online, your registration will be received and processed sooner. Register online now at [my.icaew.com/studentregistration](https://my.icaew.com/studentregistration)

If you are unable to register online or are based overseas, please review the syllabus before signing up. If you are happy to continue with your application, please print and complete this form manually. You can scan the form and email it to us at [applications@icaew.com](mailto:applications@icaew.com)

## PERSONAL DETAILS

Name	<input type="text"/>	TITLE	<input type="text"/>	FORENAME	<input type="text"/>	SURNAME	<input type="text"/>
Gender	Male <input type="radio"/>	Female <input type="radio"/>	Date of birth	<input type="text"/>			

## CONTACT DETAILS

Address	<input type="text"/>					
Address type	Business <input type="radio"/>	Home <input type="radio"/>	Other	<input type="text"/>		
Postcode	<input type="text"/>					
	<input type="text"/>					
	<input type="text"/>					
Email address	<input type="text"/>					
Telephone number	<input type="text"/>		Mobile number	<input type="text"/>		

## OTHER INFORMATION

Job title	<input type="text"/>
Country of study	<input type="text"/>
Company name	<input type="text"/>
Business/industry sector	<input type="text"/>

## ETHNIC ORIGIN

I consent to the processing of my ethnicity information for the purposes of statistical analysis only.

Please tick this box to confirm your consent

At the request of the Equality and Human Rights Commission you are invited to indicate your ethnic origin by ticking one of the following boxes:

- |   |   |  |
|---|---|--|
| <input type="radio"/> White English                   | <input type="radio"/> Mixed White and Black African | <input type="radio"/> Black Caribbean    |
| <input type="radio"/> White Scottish                  | <input type="radio"/> Mixed White and Asian         | <input type="radio"/> Black African      |
| <input type="radio"/> White Welsh                     | <input type="radio"/> Mixed other                   | <input type="radio"/> Black other        |
| <input type="radio"/> White British                   | <input type="radio"/> Asian India                   | <input type="radio"/> Chinese            |
| <input type="radio"/> White Irish                     | <input type="radio"/> Asian Pakistani               | <input type="radio"/> Malay              |
| <input type="radio"/> White Northern Irish            | <input type="radio"/> Asian Bangladeshi             | <input type="radio"/> Other              |
| <input type="radio"/> White other                     | <input type="radio"/> Asian other                   | <input type="radio"/> Do not wish to say |
| <input type="radio"/> Mixed White and Black Caribbean | <input type="radio"/> Arab                          |  |

## SECONDARY EDUCATION

Level (eg, GCSE, A-level)	Title	Grade	Year of award	Country

## DEGREE OR OTHER ACADEMIC QUALIFICATION

Designation (eg, BSc)	Title	Class/grade (eg, 2, 3)	Year of award	University/ HEI institution	Type (full time, sandwich, part time)	Country

## PROFESSIONAL QUALIFICATION OR MEMBERSHIPS

Professional body	Status (eg, member, student)	Examination stage(s) passed	Country

## MANDATORY DECLARATION

At the point of initial registration ICAEW students are required to declare any act or default likely to bring discredit on themselves, ICAEW or the profession of accountancy, however long ago the offence or circumstances occurred. Offences or circumstances occurring following initial student registration should be declared to ICAEW as soon as is practicably possible. If you are found to have failed to disclose this information your registration may be revoked or later membership prevented or withdrawn.

Acts requiring disclosure would include (but are not limited to):

- being found guilty of (or having pleaded guilty to) any criminal offences;
- having been charged with a criminal offence which is as yet to come to trial;
- entering into an Individual Voluntary Arrangement or similar composition with creditors;
- failing to satisfy a judgement debt;
- being the subject of an adverse finding by a professional body or regulator;
- having had a disqualification order made, or having given a disqualification undertaking, under the Directors of Companies Directors Disqualification Act 1986, or similar overseas legislation; or
- having entered into bankruptcy or being a discharged bankrupt.

If any of the above statements apply to you, or you think that there are similar matters which you should declare, please attach details with your registration.

Do any of the above circumstances (or similar) apply to you?  YES  NO

### DECLARATION

- I acknowledge that, even if I have met all of the requirements and conditions, I may be required to provide additional information, and my application may or may not be approved.
- I undertake to notify ICAEW of any disciplinary or criminal matters referred to above which arise subsequent to this application within 14 days of becoming aware of them.
- I confirm that, to the best of my knowledge and belief, the information in this application is true and correct, and faithfully reflects my experience relevant to this application.

If you have any queries or concerns about these questions, please call +44 (0)1908 248 250

I consent to my criminal conviction data being checked for entrance criteria.

Signature

Date

 /  /  (dd/mm/yyyy)

## STUDENT STATEMENT

I understand that ICAEW may request proof of the qualifications I have recorded as part of the registration and agree to produce supporting documentation, in a timely manner, if requested to do so.

I agree to:

- Comply in all respects with the provisions of the Royal and Supplemental Charter, the Bye-laws and Regulations of ICAEW which are applicable to students;
- Use every effort to further the objectives of ICAEW;
- Provide promptly and willingly all possible information and assistance if asks to do so by ICAEW in accordance with its duties.

I agree to comply with the terms set in the student statement above

Print name

Signature

Date

 /  /  (dd/mm/yyyy)

### USING YOUR PERSONAL INFORMATION

The protection of personal privacy is an important concern to ICAEW. Any personal data collected will be treated in accordance with current data protection legislation. We will use your personal data to deliver your inclusive student services including; advice, awareness, assessment, CABA eligibility, communication, examinations, networking, products, quality, regulation, research, services, training and to administer your membership account. Any documents submitted as part of your registration may be checked with the issuing authority to ensure their authenticity. In order to meet our student obligations to you we may share relevant personal data with communities, faculties, local groups, district & student societies, your employer, Regulatory bodies and with external assessment, training and examination partners. For more information about our data protection policy please go to [icaew.com/data-protection](https://www.icaew.com/data-protection)

\* Version 2018/03

## YOUR PAYMENT OPTIONS

There is a one-off payment of £140 (+ VAT where applicable) for the Certificate in Insolvency registration. This payment does not include any examination fee which will be due on application for an examination.

If your fee is being paid by your employer, please indicate below, as ICAEW will arrange for an invoice to be issued

Employer to pay

### CREDIT OR DEBIT CARD

Pay securely by Maestro, Visa, Mastercard or Amex by completing the below fields and sending the completed form to [pay@icaew.com](mailto:pay@icaew.com); or faxing it to +44 (0)1908 248 064; or by posting the form to:  
ICAEW Records PO BOX 6173 Milton Keynes MK10 1TW UK

Please charge my credit /debit card with the amount £

Card number       Visa, MasterCard, Amex and Maestro only

Valid from  (Amex and Maestro only) Expiry date  (all cards) Issue no  (Maestro only)

Print name

Signature

Date

### BY CHEQUE

Cheques or drafts, drawn in sterling only and payable on a UK clearing bank, should be made payable to CHARTAC. Please write your membership number on the back of the cheque and post it with this form to:

ICAEW Records PO BOX 6173 Milton Keynes MK10 1TW UK



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