



# ***A REFLECTIVE CV EXAMPLE***

<p><b>Head of Finance, Inneed Charity</b></p>	<p>Head of Finance at the Inneed Charity which provides short term accommodation to homeless young people. During this time I managed two finance assistants and successfully completed the introduction of a new accounting system. I attended meetings of the CFDG and contributed to devising a full cost recovery template for the charity.</p>
<p>What I learnt from this experience:</p>	<p>Becoming a manager in a charity enabled me to bring together my extensive charity accounting experience and focus on specific issues. My management skills, which have been developing over the years, have improved and helped me to provide leadership, valuing all members of the team. My accounting and audit skills enable me to share my experiences but also consider how financial management worked in real practice terms in a charity.</p>
<p><b>Auditor Manager, Charities Unit</b></p>	<p>Auditor Manager working in the charities unit specialising in auditing clients with an income greater than £10 million. During this time I assumed responsibility for a recently qualified auditor and a trainee. I also led on communication with the Finance Directors of clients and attended trustee briefings with the partner. I worked with one charity on a turnaround situation which involved me preparing income expectations from which I learnt about negotiating and costing contracts with funders.</p>
<p>What I learnt from this experience:</p>	<p>I enhanced staff management skills, developed my understanding of self-reflection and evaluation. These skills helped me to use my knowledge of charity accounting. My skills at communication were also enhanced.</p> <p>Developed my ability to understand the needs of charity trustees and funders.</p>