ICAEW Accreditation Scheme

Corporation Tax

Sage Corporation Tax Version 1.2

Evaluation carried out by: IT Evaluation Services

Date completed: 17/07/15

Signed:

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1 Summary

1.1 Introduction

The software should provide an efficient and effective means of preparing the company tax calculations and tax returns and related tax accounting and deferred tax details. It should also be capable of allowing for greater control in the management of client information and integration with other software products. The suitability of the software for each particular user will always be dependent upon that user's individual requirements. These requirements should therefore always be fully considered before any software is acquired.

1.2 Concept of software under evaluation

Fundamentally good company taxation software should:

- be able to accurately produce self-assessment tax calculations and company Returns (CT600 and related tax accounting and deferred tax calculations)
- provide accurate tax calculations in line with current legislation and HMRC calculation.
- be capable of maintaining a permanent audit trail of all amendments and changes.
- have the ability to track compliance progress for each chargeable period.
- be capable of allowing online filing.
- be capable of producing time limit and other reports as necessary for the good maintenance of clients affairs.

It is also desirable that good Corporation Tax Software should:

- make best practical use of available resources and reduce the burden of tax work allowing more time to provide greater client care.
- be easy to learn, understand and operate.

It is also essential, when software is implemented, for appropriate support and training to be available.

2 Approach to evaluation

2.1 Objective

To evaluate Sage Corporation Tax v1.2 using the ICAEW Functional Requirements questionnaire to ensure that the software meets the requirements of good company tax software.

2.2 Approach, including work performed

For this evaluation the ICAEW Functional Requirements questionnaire was used. In order to effectively evaluate Sage Corporation Tax v1.2, Sage completed the detailed questionnaire and provided it to the evaluator to examine. The evaluator then visited the Manchester offices of Sage and verified the answers by running the software with the assistance of various members of the technical staff. The questions were individually reviewed and samples tested and confirmed.

Once the questionnaire had been completed, the draft report was prepared and submitted to Sage and then passed to the ICAEW for approval before completion.

2.3 Software/hardware utilised

Sage Corporation Tax v1.2 was used throughout the evaluation. Hardware used was a HP Elitebook 8460P with an Intel(R) core(tm) i5-2540m CPU running at 2.6GHz with 8Gb RAM, a 297Gb disk under Windows 7 SPI 64 bit operating system.

2.4 Report structure

The report has been broken down into its main constituents in the contents page. The evaluation questionnaire was provided by the ICAEW and has been used without alteration or amendment.

3 Matters to consider before purchase

3.1 General overview

Sage work with over 14,000 Accountants in the UK, either in practice or in industry, so Sage claim to understand Accountants' needs and the issues businesses face. Sage provides support with over 250 experts in tax, accounts production and practice software and their relationship with HMRC, Companies House, FRC and other standards setters means their advice is insightful and up to date.

3.2 Supplier background

Headquartered in Newcastle upon Tyne, Sage (UK) Limited is a subsidiary of The Sage Group plc, a leading supplier of business management software and services. Sage has been helping businesses manage their finances, people, customers and suppliers and to plan for future success since 1981.

Around 6.2 million companies around the world use Sage products and services across 100 countries. In the UK and Ireland Sage has over 780,000 customers – Sage claims more than any other company in their market. So, over the years Sage has built up a fair understanding of the issues and concerns that customers face. As a consequence Sage is a leader in the business software space in many of the countries they operate in.

3.3 Product background and suitability for user

Sage Corporation Tax is suitable for accountants in practice, managing a portfolio of company clients. It delivers a simple and flexible solution covering the compliance needs of companies needing to file the CT600, A, C, E and J forms with HMRC

- Create forms CT600, A, C, E and J for filing with HMRC
- Delivers iXBRL capabilities including the attachment of iXBRL accounts
- Files online to HMRC with paper copies available for client approval
- Includes basic administration functionality for management reporting

- Integrates to import data from Sage Accounts Production products
- Supports UK and overseas trading and property businesses, together with Investment Management activities

3.4 Typical implementation

Typical users range from a single sole practitioner up to a five partner practice that want a trusted solution to produce compliant corporate tax returns.

3.5 Vertical applications

Sage 50 Accounts, Sage Accounts Production and Sage Accounts Production Advanced.

3.6 Minimum recommended hardware specification

3.6.1 Recommended Hardware

* An IBM® compatible computer with a 2Ghz processor, at least 2GB RAM, at least 10GB of free hard disk space.
Screen Resolution
* Minimum of 1024 x 768.

3.6.2 Operating systems supported

Windows 7 or above (Professional Edition)
Microsoft Office 2010 or above

3.6.3 Databases supported

The software is supported on:

Microsoft SQL Express 2005
Microsoft SQL Server 2005
Microsoft SQL Server 2008
Microsoft SQL Server 2012
Microsoft SQL Express 2012

3.7 Software installation & support

Sage Taxation users can install the application themselves or seek further assistance. An annual licence fee includes legislation and other product updates, the continuing right to use the product and the services of the Sage support team.

Sage support includes unlimited access to their customer services teams by phone and email.

Sage offer extended opening hours at important times of the year, such as in the run up to 31st January.

Further services included in the annual licence include the ability to access the extensive “Ask Sage” knowledgebase and webinar resources, enabling customers to self serve on all the most common questions asked of our support teams.

Other thought leadership articles, specialist events, such as tax clinics with leading individuals in the profession and other benefits are also included.

Sage also offers a number of Professional Services solutions, which can be purchased separately. These include: - Individual and bespoke training programs - Webinar sessions - Group training - Professional data merges - Remote and on-site installation services.

3.8 Partnership network and related accreditation process

Sage Corporate Tax is licensed directly through Sage and they provide all the necessary support and training of users.

3.9 Limitations/matters to be considered before purchase

There are a number of limitations in the product, which while not adversely impacting upon this evaluation may be of importance to some organisations. It is important that any business contemplating the purchase of software reviews the functionality described and limitations therein against its detailed requirements. Attention is drawn in particular to the following areas where the product, on its own, may not be suitable for businesses with certain requirements:

No log of master file changes
No system log
No web based use
No archiving
No facility to copy information between years or clients
No offsite working
No log of deleted entries and no audit trail
No review function across years
Tax office details not held centrally with the system
No client risk profiling
No assistance in recording or tracking of outstanding points
Provisional or estimated figures cannot be entered
Controlled foreign companies CT600B not supported
Insurance CT600D not supported
Tonnage tax CT600F not supported
Corporate venture scheme CT600G not supported
Cross-border royalties CT600H not supported
Supplementary charge in respect of ring fence traders CT600I not supported
Life insurance, authorised unit & investment trusts, oil industry and shipping not supported
No data entry for deductions for EBTs and under schedule 23
No allowance for industrial & agricultural building allowances
No fixed asset reconciliation supported
No trade losses supported
No land remediation supported
No tax account or deferred tax supported
Group tax account function not supported
General reports limited to milestone reports and the various tax return forms (further reporting is on Sage's product roadmap)

4 Conclusion

There were no areas in the evaluation that gave concern. Sage Corporation Tax v1.2 is a well designed package for completing corporate tax returns that has been competently written and is supported by Sage (UK) Ltd directly. It is a relatively new product and Sage claim to have plans to extend its functionality in future releases.

In terms of the functionality that is present in the current version and the target markets for the product, the product has been adequately specified. The system provides facilities to complete the main pages in corporate tax returns.

5 Disclaimer

Any organisation considering the purchase of Sage Corporation Tax v1.2 should consider their requirements in the light of the options available from Sage and potential suppliers of other similarly specified products. Whilst the contents of this document are presented in good faith, neither EVALUATOR or the ICAEW can accept liability for actions taken, or refrained from, as a result of comments made herein.

Note

This questionnaire is based on the tax laws relevant for 2015/2016. In many cases tax software will cater for rules applying in prior years as well but these are not covered in this evaluation document.

6 Technical Evaluation Questionnaire Functional Requirements

Contents

6.1 Security

		Supplier Response	Evaluation Confirmation
6.1.1	What are the different levels of passwords provided to control access?	Each user must be set up with their own password. Each company can be password protected	Confirmed
6.1.2	Are passwords one-way encrypted (is it impossible for anyone to see other users' passwords in the system?)	Yes	Confirmed
6.1.3	Is password complexity available (no. of digits, requirement for special characters, numerics, upper/lower case etc)?	No	Confirmed
6.1.4	Is there a facility to enforce password changes after a chosen period of time?	No	Confirmed
6.1.5	Is there a facility to specify a minimum age for passwords (e.g. 1 day)?	No	Confirmed
6.1.6	How many previous passwords are retained by the system to limit users recycling passwords (e.g. 24 or 32)	None	Confirmed
6.1.7	Is each user required to have a personal password?	Yes	Confirmed
6.1.8	What are the security features within the software that cover:		
	a) Setting up and amending users?	Determined by user access level	Confirmed
	b) System access?	Determined by user access level	Confirmed
	c) System data files?	Determined by user access level	Confirmed
	d) Client access?	Determined by user access level	Confirmed
	e) Specific clients or groups of clients?	Determined by user access level	Confirmed
	f) Amending client details?	Determined by user access level	Confirmed
	g) Viewing Tax Return details?	Determined by user access level	Confirmed
	h) Amending tax calculation data?	Determined by user access level	Confirmed
6.1.9	Does security allow for read, read/write, delete and amend access to be specified separately?	Yes	Confirmed

		Supplier Response	Evaluation Confirmation
6.1.10	Is the level of security appropriate for the expected level of organisation using the software?	Yes	Confirmed
6.1.11	Can the [Software House]or an educated user tailor the menus so that an individual user can only access those functions they are authorised to access?	Determined by user access level, only those functions available are shown	Confirmed
6.1.12	What reports can be produced detailing all users and their authority levels?	No reports but information is available to view on screen	Confirmed
6.1.13	Does the system provide specific levels of password control to authorise master file amendments?	No	Confirmed
6.1.14	Is a system history log of all master file changes along with the User ID?	No	Confirmed
6.1.15	Does the system prevent access to a client or record while it is being updated?	Yes	Confirmed
6.1.16	Are records locked at client or record level?	Client level	Confirmed
6.1.17	How are unopened, but still locked, clients/records released?	Sage Customer service agents can run a tool on the customer's machine which removes the 'active' tag from SQL	Confirmed
6.1.18	What facilities are there to view/report on current users and locked clients?	Logged on users and locked companies can be via the Administration menu	Confirmed
6.1.19	Please state the specific security procedures (by authorisation, passwords or warnings) over the:		
	a) Update of system data?	By access level	
	b) Deletion or archiving of client files?	Deletion: Determined by user access level Archiving: No	Confirmed

		Supplier Response	Evaluation Confirmation
	c) Deletion of data entries?	Determined by user access level	Confirmed
6.1.20	What happens to deleted data entries?	They are deleted with no log	Confirmed
	Are they retained in a "deleted transactions log" which can only be accessed at highest authority levels?		
6.1.21	What happens to deleted client files?	They are deleted with no log	Confirmed
	Are they retained in a "deleted transactions log" which can only be accessed at highest authority levels?		
6.1.22	What system recovery procedures exist in the event of hardware failure? (e.g. roll back to the last completed save).	Client data are updated every time you save or move to another section.	Confirmed
6.1.23	If the hardware system failure occurs part way through a session, will the user have to re-input all the data since the last save or only the data for that area being worked at the time of the failure?	Just the data for the area being worked on	Confirmed
6.1.24	Is there a clear indication in the system or manuals as to how the data is backed-up and recovered?	Yes. This is covered in the User Guide	Confirmed
6.1.25	How is this provided:		
	a) Within the software application?	File > Backup / File > Restore by client	Confirmed
	b) To be organised within the operating system?	Not currently	Confirmed
	c) Are any of these procedures automatic?	Not currently	Confirmed
	d) Is the user forced or prompted to back-up at certain intervals?	Not currently	Confirmed
	e) Can the intervals be customised?	No	Confirmed
	f) Do the recovery procedures work?	Yes	Confirmed
	g) What assistance can be obtained if there are problems with the recovery process?	Sage Customer service agents will provide any assistance needed	Confirmed

		Supplier Response	Evaluation Confirmation
6.1.26	What features are provided within the software to help track down and repair corrupt data?	None except for the user taking regular backups.	Confirmed
6.1.27	What external support is given to potentially retrieve/repair corrupted data that is present in client databases?	N/A	
6.1.28	What costs, if any, may be associated with this?	Possible charges	Confirmed
6.1.29	Do system messages provide clear instruction?	Yes and Sage will monitor to improve any unclear instruction	Confirmed
6.1.30	Is there a system log which details:	No system log of user activity or transactional changes.	Confirmed
	a) User activity?	No	Confirmed
	b) Error messages?	Yes. In event viewer. Installation errors are in a log file in the temp folder	Confirmed
	c) Security violations?	No	Confirmed
	d) Originators of all transactions and amendments etc.	No	Confirmed
6.1.31	Web based products:	No	Confirmed
	a) What browsers (version) is the site compatible with?	N/A	
6.1.32	Web based security:		
	a) What methods can be used to authenticate the client computer to the server?	N/A	
	b) How is data secured during transmission between the client and server? (If encryption is used, please specify encryption strength and type.)	N/A	
	c) How is data stored securely on the server? (If encryption is used, please specify encryption strength and type.)	N/A	
	d) What session controls are available? e.g. auto-logout after x minutes inactivity.	N/A	

		Supplier Response	Evaluation Confirmation
	e) How is a web session terminated securely?	N/A	
6.1.33	What logging features are available:	None	Confirmed
	a) for security?	N/A	
	b) for data posting?	N/A	

		Supplier Response	Evaluation Confirmation
	6.2 Client Information		
6.2.1	Is the creation or amendment of standing data (i.e. name and address details) controlled by menu or by entering directly on the company tax return?	Menu	Confirmed
	a) If either, is it obvious to the user which data has been form edited?	No	Confirmed
	b) Is there an easy way of reverting back to system calculated values when the form has been edited?	No	Confirmed
	c) Does the standing data cover all the information needed for company tax return? e.g. Company name, registered office address, tax reference, Companies House registration number.	Yes	Confirmed
	d) Which of this data is tax year specific for each client?	None	Confirmed
	e) Which of this data is held globally and available for linking to any client?	None	Confirmed
	f) If the data is not held on a client/tax year basis, how do changes affect prior year company tax return entries?	Except for registered office address, changes in one period will affect all other periods. We anticipate being able to deal with company name changes	Confirmed
6.2.2	Does the software allow for details of associated companies and is this simply a number or can company names and references be entered?	Yes, number only. Likewise for 51% group companies	Confirmed
6.2.3	Does the system allow selective archiving of old data on a user-defined basis?	Not currently	Confirmed
	a) Can the report generator still access this data?	N/A	
	b) Can archived data be restored?	N/A	
	c) Are there password controls over the handling (retrieval/saving etc) of archived data?	N/A	

		Supplier Response	Evaluation Confirmation
6.2.4	What additional client data can be held?	Correspondence address, contact name, telephone number, mobile number, date of incorporation	Confirmed
6.2.5	Is the prior year corporation tax computation data used to create an input skeleton for the following tax year?	No although certain data records are carried forward for access in the following period	Confirmed
	a) Is this automatic or is the user prompted?	Automatic when Add period is actioned	Confirmed
	b) What checks are made to ensure data is not overwritten?	None	Confirmed
	c) Are details suppressed if the source ceased in the prior year?	Yes	Confirmed
	d) What data is carried forward?	Registered office address, all carried forward values (e.g. losses, tax written down values, balance of loan to participator) number of associated companies/51% group companies, business activities, descriptions of items allocated from the P&L account	Confirmed
	e) Can the skeleton be carried back a year?	No	Confirmed
6.2.6	What scope is there to copy information between years?	None	Confirmed
6.2.7	What scope is there to copy information between clients?	None	Confirmed
6.2.8	What information can be shared between clients? i.e. can addresses be linked so that changing one updates the connected clients?	None	Confirmed
	a) Can this be extended to associated companies as well as groups?	N/A	
6.2.9	Can notes of importance be entered within the client data and how is their existence indicated?	No	Confirmed

	Supplier Response	Evaluation Confirmation
6.2.10 Off site working:	Not currently available	Planned for future release
a) How does the system control the documentation whilst the user is working off site and then back in the office?	N/A	
b) Is the backed up version at the office automatically updated on the user reconnecting to the main system?	N/A	
c) How does a user know if another user may be working on a version off site?	N/A	
d) Can the user working off site make the file 'read only'?	N/A	
e) Is the backup version viewable/ amendable?	N/A	

		Supplier Response	Evaluation Confirmation
	6.3 Administration Controls		
6.3.1	What information is held about users?	Forename(s), surname, email, phone, mobile, access level, username and password (encrypted)	Confirmed
6.3.2	How is the allocation of clients between users handled?		
	a) What levels can be assigned?	Staff, manager, partner	Confirmed
	b) How many users can be assigned to each level?	Unlimited	Confirmed
	c) How can departments be set/assigned?	Not currently available	Confirmed
6.3.3	Can agent and nominee details be entered?	Yes, single agent	Confirmed
6.3.4	Are tax office details held in a common file or entered separately for each client?	UTR is entered separately for each client	Confirmed
6.3.5	When tax office details are amended, are all tax years and/or clients affected by changes?	Only the UTR is stored. Tax office ref is no longer required (due to online filing)	Confirmed
6.3.6	If the tax office details are held and maintained centrally:	Not held centrally	Confirmed
	a) How is the data file of tax offices maintained/updated?	N/A	
	b) What use is made of HMRC's own list of Tax Office details?	N/A	
	c) If a data list is provided, how often is it updated and circulated?	N/A	
	d) What prompts/reports are generated when installing an update and overwriting user amendments?	N/A	
	e) How does the system cope with different tax offices having the same district reference number?	N/A	
	f) How does the software deal with different units within a tax office?	N/A	
	g) What search facilities for tax offices are available?	N/A	

		Supplier Response	Evaluation Confirmation
6.3.7	Is there a central data file for exchange rates and indexation?	RPI is stored centrally, no currency	Confirmed
	a) Is this supplied or created by the user?	Supplied	Confirmed
6.3.8	Which of the following does the system use:		
	a) Tax bands?	No	
	b) Tax rates?	Yes	Confirmed
	c) Marginal relief?	Yes (pre FY 2015)	Confirmed
	d) Instalment thresholds?	No (this is currently set by the user)	Confirmed
	e) NCDR (for relevant periods)?	No	
	f) Research and Development limits?	Yes	Confirmed
	g) EIS/VCT minimum and maximum limits?	No	Confirmed
	h) Capital allowance rates?	Yes	Confirmed
	i) Retail Prices Index/ indexation factors?	Yes	Confirmed
	j) Rates of interest on late paid tax?	No	Confirmed
	k) Rates of repayment supplement?	No	Confirmed
	l) Rates of interest on late paid instalments?	No	Confirmed
6.3.9	What scope is there to insert rates and limits for future tax years?	None. Changes are included in subsequent releases and auto-updates	Confirmed
6.3.10	What assistance does the software give to allow the recording of outstanding points and the tracking of the resolution of those points within the application?	Not currently available	Confirmed
6.3.11	Is there scope to indicate which sections of the company tax return have been completed?	No, but milestones available	Confirmed
	a) At what levels does this operate?	User defines milestones	Confirmed
	b) Are you able to indicate if the section has draft/provisional figures?	No	Confirmed

		Supplier Response	Evaluation Confirmation
6.3.12	Is it possible to track critical components of the tax return and tax computation? i.e. the progress of accounts, the preparation of provisions , advising of CT liability?	Yes – via optional milestones	Confirmed
6.3.13	What controls does the software include to monitor the progress of the company tax return and tax computation progress and submission?	The My Dashboard has: Progress panel with a pie chart to indicate number of returns not started, in progress, sent to client and submitted; an Upcoming deadlines panel. The Client Dashboard has: Summary for period with a progress bar and what the next milestone is and when it is due and the submission status	Confirmed
	a) Are these parameters pre-set or can they be defined by the user?	Pre-set but configurable as to which ones to display (for all companies)	Confirmed
	b) Can the user set the stages?	No	Planned for future release
	c) On what basis are they assigned to clients? (i.e. all clients for all years, per client for a designated year and rolled forward)	All clients for all periods	Confirmed
	d) How can stages be signed off? (i.e. completed, not applicable, provisional etc)	User enters the date the milestone was completed except for the automated ones, which are updated by the online filing wizard	Confirmed
	e) What record is kept of the user and date of sign off?	No record of user, just the date	Confirmed
	f) What memo facility, if any, is available?	None	Confirmed
	g) Can the sign off of particular stages be restricted to certain users, or level of user?	Partly. All access levels can change the user-entered milestones. The automated ones can only be set by users with access levels that allow online filing (as those milestones are updated during this process)	Confirmed

		Supplier Response	Evaluation Confirmation
	h) Can stages be deleted?	Not yet	Confirmed
	i) What safeguards/restrictions are there on such deletions?	N/A	
	j) Is there any form of audit trail?	No	Confirmed
	k) Is the audit trail activated automatically?	N/A	
	l) What details does the audit trail retain?	N/A	
	m) Is the audit trail permanent?	N/A	
6.3.14	Does the software incorporate some form of year on year review functionality or provide any assistance with reviewing company tax returns or tax calculations?	No	Confirmed
	a) Please provide an outline.	N/A	
	b) Does the software highlight differences at the tax return level by comparing box contents or is this done at the level of the individual source of income?	N/A	
	c) Does the software provide any intelligent reasoning for yearend comparables?	N/A	
	d) Is it standard or extra cost?	N/A	
6.3.15	Does the software allow for records of claims and election to be retained?	Yes	Confirmed
	a) If so, is this within permanent client data or within each year?	Claims can be made which are included in the computation but no time limit checklists currently exist	Confirmed
	b) Does the software have a list of claims and elections?	Each period	Confirmed
	c) Does the software allow for the user to add to the list?	No	Confirmed
	d) What prompts are there for time limit reminders?	No	Confirmed
	e) Are all time limits pre set within the software or can these be overridden?	None	Confirmed

	Supplier Response	Evaluation Confirmation
f) How are the time limit reminders cleared?	N/A	Confirmed
g) What prompts are there that these have been reviewed?	N/A	Confirmed
6.3.16 Does the software have a client risk profiling functionality?	Not currently	Confirmed
a) Please provide an outline.	N/A	
b) Is it standard or extra cost?	N/A	

		Supplier Response	Evaluation Confirmation

6.4 Tax Return (Company) – CT600

Many of the points raised in this section will apply also to all Supplementary Pages. The term ‘input menu’ has been used to cover what is sometimes termed data entry screen, data table, supporting schedule etc.

		Supplier Response	Evaluation Confirmation
6.4.1	Which versions of the company tax return can the software produce and for which years?	Version 2 for accounting periods starting on or after 01/04/2013 and ending on or before 31/03/2015 Version 3 for accounting periods starting on or after 01/04/2015	Confirmed
6.4.2	Data input:		
	a) Is it possible to input data via an input menu or are the company tax return pages linked to the data included within the company tax computation/ and or standing data?	The form(s) are completed based on data entry. Users cannot enter data directly in the form(s)	Confirmed
	b) Does the software recognise when a detailed form version is required?	No (Short form for version 2 not supported)	Confirmed
	c) When data is edited directly on the Return, does this overwrite/clear the information in the underlying entry menu?	N/A	
	d) If direct data entry is possible onto the Return what data can be entered?	N/A	
	e) Can the calculated tax figure be overwritten?	No	Confirmed
	f) When data is entered, what checks or controls are there to prevent patently wrong entries on the main Return?	Logic error checks and HMRC schematron validation and other validation	Confirmed
	g) When data is edited directly on the Return are there still checks or controls to prevent patently wrong entries?	No	Confirmed
6.4.3	Does the software automatically mark the relevant boxes on the Return showing supplementary pages are included?	Yes	Confirmed
6.4.4	Presentation:		

		Supplier Response	Evaluation Confirmation
	a) Does facsimile Return closely resemble original HMRC Return?	Yes	Confirmed
	b) Can it be printed in colour?	Yes	Confirmed
	c) Can the Return & supporting pages be viewed on screen?	Yes, in the PDF viewer	Confirmed
	d) Is there an ability to zoom in & out?	Yes, in the PDF viewer	Confirmed
6.4.5	Is it possible to view and edit multiple tax years for the same client or multiple clients at the same time?	No	Confirmed
6.4.6	Is it possible to copy information between clients?	Yes, using copy/paste operations	Confirmed
6.4.7	Is it possible to copy information between years?	Yes, using copy/paste operations	Confirmed
6.4.8	Provisional & Estimate figures:		
	a) Is it possible to enter a figure and indicate this is either provisional or estimated?	No	Confirmed
	b) Is it obvious from the Return both on screen and when printed that a figure is provisional or estimated?	No	Confirmed
	c) Are additional information boxes prompted for completion to explain nature or basis of provisional or estimate figure?	N/A	

		Supplier Response	Evaluation Confirmation
	6.5 Loans to participators by close companies – CT600A		
6.5.1	Is this completed from the data input for the tax computation or is this a separate module?	Data entry for tax computation	Confirmed
6.5.2	If a separate module, is this linked to the main tax computation data?	No	Confirmed
6.5.3	If not, what prompts or validation checks are there?	None	Confirmed
6.5.4	If a separate module, is the data entered within this module or as part of the main tax computation data?	N/A	
6.5.5	How is data transferred - Automatically or by user prompt?	N/A	
6.5.6	Can the data be amended and if so how is this done?	Yes, data entry amendment	Confirmed
6.5.7	Can the supplementary pages be produced without entering all relevant data?	Yes, but not filed online if incomplete	Confirmed
6.5.8	Are there prompts if insufficient data is entered?	Logic error checks and HMRC schematron validation and other validation	Confirmed
6.5.9	What data is b/fwd and c/fwd?	Loan details (loan reference, name of the participator or associate, loan description, loan amount advanced, date loan advanced) and the total loan outstanding at the end of the period	Confirmed
	6.6 Controlled foreign companies – CT600B		
6.6.1	Is this completed from the client standing data/ tax year data or is the completion of this supplementary page as part of a separate module?	Not currently supported	Confirmed
6.6.2	If a separate module, is this linked to the main client data and tax year data?	N/A	
6.6.3	If not, what prompts or validation checks are there?	N/A	

		Supplier Response	Evaluation Confirmation
6.6.4	Are these pages automatically generated upon entering the relevant data or is another prompt required from the user?	N/A	
6.6.5	Are there prompts if insufficient data is entered to complete the pages?	N/A	
6.6.6	Is there a list of relevant territories held within the software?	N/A	

6.7 Group and consortium – CT600C

		Supplier Response	Evaluation Confirmation
6.7.1	What data is required to be entered for these supplementary pages to be generated and are the data fields within a separate module or part of the main tax calculation data?	User indicates if company is a claimant company or a surrendering and then for: • claimant company: enter each surrendering company's name, accounting period dates (if different), UTR and the amount claimed • surrendering company: enter maximum available for CT600 (currently, this will be calculated in a later release), each claimant company's name, accounting period dates (if different), UTR and the amount surrendered All data entry is part of the main tax calculation	Confirmed
6.7.2	If held as a separate module, is this linked to the main client data?	N/A	
6.7.3	If not, what prompts or validation checks are there?	Logic error checks and HMRC schematron validation and other validation	Confirmed

		Supplier Response	Evaluation Confirmation
6.7.4	Are these pages automatically generated upon entering the relevant data or is another prompt required from the user?	For online filing: Automatically generated when required For printing user defined reports: user must select CT600C	Confirmed
6.7.5	When entering data on one company is this data carried over to the other named company(ies)?	No	Confirmed
6.7.6	Is there a group function as part of the software and if so is this connected to these supplementary pages?	Not currently but a separate group tax module is on our roadmap	Planned for future release
6.7.7	What data is carried forward?	None, all data is period specific	Confirmed
6.7.8	What validation checks are there that group surrenders do not exceed losses available for surrender?	Logical error checks ensure losses c/f cannot be negative	Confirmed
6.7.9	What validation checks are there for non-corresponding accounting periods?	None, this would be dealt with by the separate group tax module on our roadmap	Planned for future release
6.7.10	Is it possible to include within data an indication that simplified arrangements are in place?	Yes	Confirmed

6.8 Insurance – CT600D

6.8.1	Is it possible to populate these pages from the main client data or this is a separate module to the main client data/tax year data?	Not currently supported	Confirmed
6.8.2	If a separate module, is this linked to the main client data/tax year data?	N/A	
6.8.3	If not what prompts or validation checks are there?	N/A	
6.8.4	Are these pages automatically generated upon entering the relevant data or is another prompt required from the user?	N/A	
6.8.5	How is overseas life assurance business identified?	N/A	

		Supplier Response	Evaluation Confirmation
6.8.6	What data is carried forward from one year to the next?	N/A	
6.8.7	Will the software automatically recognise that further data is required from the user in the later year?	N/A	
6.8.8	What prompts are there?	N/A	

6.9 Charities and Community Amateur Sports Clubs – CT600E

6.9.1	Are these supplementary pages part of the main client data or held as a separate module?	Main client data	Confirmed
6.9.2	If as a separate module, is this linked to the main client data?	N/A	
6.9.3	Does the software automatically generate the supplementary pages when required or is a separate data entry exercise required?	For online filing: Automatically generated when required For printing user defined reports: user must select CT600E	Confirmed
6.9.4	What additional data is required to be entered if client is a charity?	Only data for a CT600E to be filed is required	Confirmed
6.9.5	Are there any yearly comparisons?	No	Confirmed

6.10 Tonnage Tax – CT600F

6.10.1	Are these pages part of the main client data or held as a separate module?	Not currently supported	Confirmed
6.10.2	If as a separate module is this linked to the main client data/tax year data?	N/A	
6.10.3	If not what prompts or validation checks are there?	N/A	
6.10.4	Are these pages automatically generated upon entering the relevant data or is another prompt required from the user?	N/A	

		Supplier Response	Evaluation Confirmation
6.10.5	What permanent data is required to be entered and what data is carried forward?	N/A	
6.10.6	How are companies within a tonnage tax group identified?	N/A	

6.11 Corporate Venture Scheme – CT600G

6.11.1	Are these pages part of the main client data or held as a separate module?	Not supported for CT600G v2 No CT600G v3 exists	Confirmed
6.11.2	If as a separate module is this linked to the main client data/tax year data?	N/A	
6.11.3	If not what prompts or validation checks are there?	N/A	
6.11.4	Are these pages automatically generated upon entering the relevant data or is another prompt required from the user?	N/A	
6.11.5	What data is required to be entered and what additional optional data can be entered?	N/A	
6.11.6	Is any data carried forward?	N/A	

6.12 Cross-border Royalties - CT600H

6.12.1	Are these pages part of the main client data or held as a separate module?	Not currently supported	Confirmed
6.12.2	If a separate module is this linked to the main client data/tax year data?	N/A	
6.12.3	Are these pages automatically generated upon data being entered or is a prompt required from the user?	N/A	
6.12.4	What data is carried forward and what prompts are there?	N/A	
6.12.5	Is there a list of DTR countries in the software?	N/A	
6.12.6	What validation checks are there on rates of tax and tax deductions?	N/A	

		Supplier Response	Evaluation Confirmation

6.13 Supplementary charge in respect of ring fence trades – CT600I

6.13.1	Are these pages held as a separate module or as part of the main client/tax year data?	Not currently supported	Confirmed
6.13.2	If held separately is the data linked to the main client/tax year data?	N/A	
6.13.3	What data is required to be entered and where?	N/A	
6.13.4	What data is carried forward and what prompts are there?	N/A	
6.13.5	Are these pages automatically generated upon data being entered or is this by user prompting?	N/A	
6.13.6	Does the software prepare calculations as part of the main tax computation?	N/A	

6.14 Disclosure of tax avoidance schemes – CT600J

6.14.1	Are these pages generated automatically upon data being entered or is a prompt required from the user?	For online filing: Automatically generated when required For printing user defined reports: user must select CT600J	Confirmed
	a) If automatically generated upon data entry what data must be entered for the pages to be generated and are there prompts to warn the user that more data is needed?	Only data for a CT600J to be filed is required	Confirmed
	b) Is there a list of the schemes and references held within the central data?	No	Confirmed

		Supplier Response	Evaluation Confirmation
	6.15 Computations		
6.15.1	For what years can the software produce tax computations?	Any accounting period starting on or after 01/04/2013	Confirmed
6.15.2	Is the tax computation linked with the pages of the company tax return and supplementary pages?	Yes, reflects data on CT600 but not cross referenced to box no. on CT600	Confirmed
	a) What data is transferred to the company tax return form?	All data, nothing can be manually entered in the form	Confirmed
6.15.3	Can data entered at one point of the tax computation be linked to another part of the calculation?	No	Confirmed
6.15.4	Can templates be generated by the software for completion by third parties that when returned generate the tax computation?	No	Confirmed
6.15.5	Are there general data entry fields for tax adjustments and can these be linked to other data fields within the tax computation?	Multiple other adjustments can be made to a particular activity (e.g. a trade). The majority of adjustments are made via the P&L account and these link to other parts of the application	Confirmed
6.15.6	Are there specific data entry sections for general provisions and accruals adjustments and what data is carried forward?	No specific data entry for general provisions. Adjustments for accruals are included and the description of the income or expense and the amount accrued is carried forward	Confirmed
6.15.7	Does the software allow for pension spreading and what data is carried forward?	Not currently but is on our roadmap. In the meantime, other adjustments can be used as a workaround	Planned for future release
6.15.8	Does the software automatically cross reference entries within the tax computation?	Not currently but is planned for a near future release	Planned for future release
6.15.9	Does the software allow the user to set up cross references?	No	Planned for June release

		Supplier Response	Evaluation Confirmation
6.15.10	What supportive schedules can be set up to provide analysis and additional details?	User defined schedule only available for P&L depending on level of analysis entered. All other supporting schedules automatically generated by default data entry	Confirmed
	a) Is there a choice of how these can be set up and at what point of the tax computation these will appear?	Other than description in P&L - no choice exists	Confirmed
	b) If schedules can be generated, how easy is it to change fonts and layout? Are these in a fixed format?	Fixed format	Confirmed
	c) Once set up can a schedule be moved/deleted or extended?	P&L account analysis can be deleted or amended	Confirmed
6.15.11	Is the tax computation easy to follow through when printed?	Yes although when cross-referencing is included it will be even easier	Planned for June release
	a) Where the software applies a formula is the data used in the formula shown as part of the tax computation?	No	Confirmed
	b) Are any formulas shown as part of the printed tax computation?	No	Confirmed
6.15.12	What Trading activities does the software recognise?		
	a) Property business?	Yes	Confirmed
	b) Open ended investment companies?	Yes	Confirmed
	c) Mutual companies?	Yes, no data entered defaults to mutual	Confirmed
	d) Close investment holding companies?	Yes	Confirmed
	e) Life assurance companies?	No	Confirmed
	f) Authorised unit and investment trusts?	No	Confirmed
	g) Oil industry?	No	Confirmed
	h) Shipping?	No	Confirmed

		Supplier Response	Evaluation Confirmation
	i) What data is required to be entered by the user for the software to recognise the different trades?	Unlimited multiple trades can be set up in the Business activities section. Each trade has a description and start and end dates which are required if the trade started/ended during the period	Confirmed
6.15.13	Does the software allow for more than one trade to be set up and are there an infinite number of trades?	Yes, as above, infinite number	Confirmed
6.15.14	How does the software recognise the main trade and how does each trade inter relate with the other trades?	No indication of the main trade is possible (as it is not deemed as necessary). There is no inter-relation between trades (as it is not deemed necessary or legislatively correct to do so)	Confirmed
6.15.15	If more than one trade can be set up can this trade be keep in isolation with losses and loan relationships being ring-fenced?	Yes, in accordance with the legislation	Confirmed
6.15.16	Does the software recognise when a company becomes large?	Not currently. User indicates if company is large and so has to pay by instalments	Confirmed
	a) What data does it look at and does it look over two years?	N/A	
6.15.17	Does the software automatically calculate instalments?	Once user has indicated that company has to pay by instalments, the payments and due dates are computed automatically or manually selected	Confirmed
6.15.18	Does the software automatically calculate instalments for ring-fenced oil activities?	No – ring fence trades are not supported	Confirmed
6.15.19	Are there user prompts flagging that a company is no longer a small or medium enterprise?	No	Confirmed
6.15.20	Does the software recognise when a company has become small or medium size?	Current behaviour is that the company is small and the user selects each period whether it should be large	Confirmed

		Supplier Response	Evaluation Confirmation
6.15.21	If the software does recognise when a company has become small or medium size is this through the relevant data being entered or by user prompting?	No	Confirmed
6.15.22	Extended accounting periods		
	a) Does the software automatically split an extended period of more than twelve months or are the period dates manually specified by the user?	Automatically split, but user can amend to cater for fringe cases	Confirmed
	b) If manually set will the system allow any period to be specified?	No, period of account is limited to 18 months and an accounting period is limited to 12 months	Confirmed
	c) Does the software recognise periods that exceed those permitted by company law and what prompts are there?	Yes, error message 'Period of accounts cannot be greater than 18 months'. Note: Companies in liquidation/administration can exceed 18 months bit not 24 months is not currently supported	Confirmed
	d) Are the profits etc automatically split?	Yes, where apportionment by time is the norm for the income/expense. No, where income is taxed on a received basis or expense relieved on a paid basis, the user has to enter how much falls in the first accounting period and the balance falls in the second accounting period	Confirmed
	e) If automatic, can the data be manually overridden?	No, but workarounds are available in some situations, if needed	Confirmed
6.15.23	Final periods of account		
	a) Can the software be marked up as a final period and what data is required to be entered and where?	No	Confirmed

		Supplier Response	Evaluation Confirmation
6.15.24	New accounting periods		
	a) Where the commencement of the trade is different to the date of incorporation can both dates be specified?	Yes	Confirmed
	b) Does the software automatically add a new accounting period or is a prompt provided?	User adds a new period of account when they want to.	Confirmed
	c) If prompting required is a twelve month period automatically generated or is this user specified?	By default, a 12-month period is added. The dates can be edited to create shorter or longer periods	Confirmed
	d) Can earlier accounting periods be generated and if so is any data carried back?	No	Confirmed
	e) Does the software prevent a user from setting an invalid accounting period?	Yes	Confirmed
	f) Can data be entered so that the software recognises that the company is outside the scope of CT self-assessment and what data is required to be entered?	Yes, by editing the period of account dates and accounting period dates and ensuring that when an activity starts that is the start of an accounting period. However, we would recommend that the period of being outside the scope of CT is not set up on the system (or is set up as a separate period if a return has to be made for it) so that only accounting periods for when the company is within the scope of CT are set up	Confirmed
6.15.25	Does the software automatically update the computations as data is input?	Yes	Confirmed
	a) What processes, if any, automatically run the computation?	User selecting to view on-screen reports, report pack generator or online filing	Confirmed

		Supplier Response	Evaluation Confirmation
	b) If the software does not automatically update the computations as data is input, is there any indication that data has been changed since the computation was last run?	N/A	
6.15.26	Is there a specific data entry section for deductions for EBTs and deductions under schedule 23?	No	Confirmed
	a) What data is required to be entered?	N/A	
	b) What data is carried forward?	N/A	
6.15.27	Capital allowances and first year allowances:		
	a) Does the software recognise short period of account and automatically restrict writing down allowances?	Yes	Confirmed
	b) Can the normal writing down allowance be restricted or reduced to zero?	Yes	Confirmed
	c) Are there dedicated screens for itemising out fixed asset acquisitions or can a separate schedule be produced?	Yes, a fixed asset register	Confirmed
	d) Does the software prevent the user from incorrectly claiming first year allowances where no first year allowances are due or qualifying class no longer applies? (e.g. medium, large company claiming small company allowances, claims for FYA that are no longer available)	No	Confirmed
	e) Can short life assets be identified and are any written down balances automatically transferred to the general pool at the end of fourth anniversary of the end of the chargeable period in which the expenditure was incurred?	Yes, transferred on relevant date based on 4 or 8 year anniversary	Confirmed
	f) Are specific entry fields for the different FYA rates available? (e.g. for energy efficient plant and machinery, business premises renovation and conversion, Oil industry, other rates available to small and medium size companies)	Yes, 100% ECA (for energy efficient etc.) and other	Confirmed

		Supplier Response	Evaluation Confirmation
g)	If more than one trade, can separate pools be maintained for each trade?	Yes	Confirmed
h)	Is there a separate capital allowance section for a Schedule A business?	Yes, for UK property business	Confirmed
i)	Is each trade pool shown separately with an overall summary?	Yes	Confirmed
j)	How are leased assets for which capital allowances are to be claimed shown?	They are not shown	Confirmed
k)	Are balancing adjustments automatically calculated in a final period?	Yes	Confirmed
6.15.28	Research and Development capital allowances		
a)	Is there a specific data entry point for qualifying capital costs?	Fixed asset register	Confirmed
b)	What data is required to be entered?	As for most assets in fixed asset register	Confirmed
c)	What data is carried forward?	All data	Confirmed
6.15.29	Industrial Building allowance and Agricultural Building allowances:	Not supported as not relevant for periods starting on or after 01/04/2013	Confirmed
a)	Does the software have a separate entry for demolition costs?	N/A	
b)	What data needs to be entered for IBAs and is this entered on one data entry screen or more?	N/A	
c)	Does the software calculate notional allowances?	N/A	
d)	What option data can be entered? (e.g. historical data required if building transferred or sold)	N/A	
e)	If a second hand building can the software calculate the appropriate allowances to the claimed for the remaining life of the building?	N/A	

	Supplier Response	Evaluation Confirmation
6.15.30 Charges:		
a) How are trade and non-trade charges entered and adjusted for within the tax calculation data entry fields?	Qualifying charitable donations are allocated from the P&L account and adjusted based on entries made in the ‘tax treatment’ screen	Confirmed
b) What data is carried forward?		
6.15.31 Intellectual property:		
a) Are there separate data entry fields for both pre and post 2002 intellectual property?	Date of acquisition in the fixed asset register	Confirmed
b) How does the software use the data?	Intangible fixed assets are added via the fixed asset register and then dealt with based on entries in the ‘tax treatment’ screen	Confirmed
c) Is depreciation for goodwill acquired post 2002 required to be entered within the same data fields or separately elsewhere?	See above. Note: FA 2015 changes to be dealt with in a near future release	Planned for future release
6.15.32 Fixed asset reconciliation		
a) Is there a fixed asset reconciliation?	Not currently	Confirmed
b) Does data filter automatically from the capital allowance section to the fixed asset reconciliation or vice versa?	N/A	
c) Can data regarding non-qualifying assets be disclosed?	Yes	Confirmed
6.15.33 Expensive lease hire cars:		
a) Does the software calculate the adjustments required from data input?	Yes	Confirmed
b) Does the software recognise maintenance costs and adjust for these?	Yes	Confirmed
c) What data is required to be entered and how is this input?	The P&L account amount is allocated to a car lease rental restriction; the ‘tax	Confirmed

	Supplier Response	Evaluation Confirmation
	treatment' screen only deals with totals, not individual cars, since it is now an emissions-based disallowance; separate sections deal with cars under the C02 threshold, over the C02 threshold, any pre-01/04/2009 leases.	
d) Are there a finite number of vehicles that can be entered?	N/A	
e) Can any of the adjustment figures be overridden?	No	Confirmed
6.15.34 Management expenses:		
a) How is this data entered?	The P&L account amount is allocated to the investment management activity on the P and L and it will filter through or you can enter in the business activity directly	Confirmed
b) Are management expenses automatically allocated within the current period or is there the requirement for user interaction?	User interaction	Confirmed
c) Is the offset of management expenses pre-defined within the software?	Yes, for management expenses b/f. No, for current period management expenses	Confirmed
d) What data is carried forward?	Loss c/f	Confirmed
6.15.35 Chargeable gains:		
a) Does the software have the ability to calculate chargeable gains?	Yes	Confirmed
b) If not can a schedule be set up and linked into the main tax calculation?	N/A	
c) Are indexation details held centrally within the software and can these be updated manually or is this data updated	Held centrally and updated with future releases and auto-updates	Confirmed

	Question	Supplier Response	Evaluation Confirmation
	with the issue of upgrades?		
d)	Does the data deal with share portfolios and share pooling?	No	Confirmed
e)	Does the software calculate gains on assets where a March 1982 valuation is used?	Yes	Confirmed
f)	If assets are held pre 1965 can the software calculate the gain?	No	Confirmed
g)	What data must be entered and what optional data can be entered?	Asset description, acquisition date, disposal type (whole or part), any enhancement expenditure and date incurred, disposal date, disposal proceeds, original cost, incidental costs of disposal and acquisition, March 1982 market value (where required), any gain rolled in to reduce base cost	Confirmed
h)	Is there the facility to deal with the disposal of shares in a qualifying trading subsidiary?	No	Confirmed
i)	How are holdover and other chargeable gain deferrals entered and what prompts are there?	Data entry for amount of gain rolled or held over	Confirmed
j)	Is this data carried forward or retained within client file?	There is no support for adding assets the base cost of which is reduced by gains rolled/held over except at the time of disposal	Confirmed
k)	How does the software deal with the disposal of intellectual property and what data is required to be entered?	See 6.15.31	Confirmed
l)	Are there data entry fields for transfers within group companies?	No	Confirmed

	Supplier Response	Evaluation Confirmation
6.15.36 Research and Development:		
a) Does the software automatically calculate the uplift required from base data provided by the user and if so what data is required to be entered?	Yes, the P&L account amount is allocated and in the 'tax treatment' screens select the type of R&D expenditure and period in which the expenditure incurred if in a period where the rate changes	Confirmed
b) Are all data fields compulsory?	Yes, where appropriate	Confirmed
c) Does the software recognise whether the company is a large company or a small or medium sized enterprise for R & D purposes?	No, user decides which R&D claim type is to be claimed from a listbox	Confirmed
d) If not what user prompts/ messages are there?	None	Confirmed
e) For an SME if a tax credit can be claimed what calculation is preformed to restrict the losses being surrendered?	User enters amount which cannot result in loss c/f going negative. Note: not currently restricted to the enhanced expenditure	Confirmed
f) If the software does not specifically deal with R & D does it allow the user to input necessary adjustments to arrive at the correct result within the tax calculation?	No	Confirmed
g) Can the losses for surrender be restricted?	Yes	Confirmed
h) Can the losses to be carried forward be restricted?	No	Confirmed
6.15.37 Trade losses:		
a) Are current year losses automatically offset against other current year profits?	Not currently, but on our roadmap	Planned for future release
b) Are carry forward losses automatically offset against the next available profits of the trade?	Yes	Confirmed
c) Are prior years automatically adjusted for trading losses being carried back or are the losses required to be manually	User must enter losses brought back from a later period	Confirmed

	Supplier Response	Evaluation Confirmation
input?		
d) If manual input of data required for prior year what prompts are there that the data for the earlier period has changed?	None	Confirmed
e) Does the software allow for losses to be carried back for a period greater than twelve months?	Yes	Confirmed
f) Does the software recognise accounting periods of different lengths when carrying back losses?	Yes, date(s) of loss-making period(s) have to be entered	Confirmed
6.15.38 Non-trade loan relationship deficit:		
a) Are these automatically offset against any non-trade loan relationship credits in the same period?	Yes, debits and credits are netted off to arrive at a net debit or credit	Confirmed
b) How does the software deal with excess loan relationship deficits?	Current period loss currently has to be entered by user (but on our roadmap to automate). Loss b/f is set off automatically if it can be. Loss brought back has to be entered by user	Confirmed
c) Can these be ring fenced?	No	Confirmed
d) What data is carried forward?	Descriptions, accruals and any losses not used	Confirmed
e) What adjustments can be made for loan deficits that are to be recognised in a later period?	Enter the amount to be so recognised	Confirmed
6.15.39 Schedule A losses:	UK property business losses:	Confirmed
a) Are these automatically offset?	Yes, loss b/f (but on our roadmap to automate). No, current period	Planned for future release Confirmed

	Supplier Response	Evaluation Confirmation
b) Are losses pooled or by property and can a property being let on a non-commercial basis be flagged?	UK property business treats all properties as a pool so losses are pooled; workarounds exist for dealing with non-commercially let property	Confirmed
6.15.40 Double tax relief:		
a) Does the software calculate the appropriate allowable offset?	Yes	Confirmed
b) If no calculation available how is the relevant data entered?	N/A	
c) Does the software automatically carry forward any unused relief?	No	Confirmed
d) How does the software deal with EUFT?	N/A – no longer relevant as legislation has expired	Confirmed
e) What data is carried forward relating to EUFT?	N/A – no longer relevant as legislation has expired	Confirmed
f) What data can be entered for surrenders to and from other group companies in relation to EUFT?	N/A – no longer relevant as legislation has expired	Confirmed
g) What data is required to be entered and what optional data can be entered?	Description of income or gain, amount, losses or deductions to be set off, foreign tax paid, if foreign tax is to be deducted/expensed, foreign tax eligible	Confirmed
6.15.41 Land Remediation:	Not currently supported	Confirmed
a) Does the software calculate the appropriate relief?	N/A	
b) If so what data is required to be entered and how is this used?	N/A	
c) How is a land remediation tax credit claimed? What additional data is required to be entered by the user?	N/A	

	Supplier Response	Evaluation Confirmation
d) What safeguards are there within the software preventing an invalid claim being made?	N/A	
e) Are losses to be carried forward automatically restricted following a tax credit claim?	N/A	
f) If not what data is required to be entered by the user?	N/A	
6.15.42 Distributions		
a) What data is required to be entered and how does the software deal with this?	N/A	
b) Does the software allow for surplus ACT being carried forward?	Yes, manual entry	Confirmed
c) Does the software carry out the appropriate shadow ACT calculation and restrict any ACT off set?	No	Confirmed
d) Where there is no surplus ACT can this function be suppressed?	N/A	
e) How does the software deal with non-corporate dividend rate?	N/A – no longer relevant as legislation has expired	Confirmed
f) How does the software deal with excess NCDs and the allocation to other group members and is this linked to the group function?	N/A – no longer relevant as legislation has expired	Confirmed
g) How is this data entered?	N/A – no longer relevant as legislation has expired	Confirmed
6.15.43 Oil industry	Not currently supported	Confirmed
a) Is it possible to identify the various stages of the business from start up to trading and how?	N/A	
b) What data is required to be entered?	N/A	
c) Does the software allow for a claw back of 100% allowances?	N/A	

		Supplier Response	Evaluation Confirmation
	d) Can the software calculate the supplementary charge for North Sea companies?	N/A	
	e) Is it possible to identify North Sea oil well activities?	N/A	
6.15.44	Tax account:	No currently supported	Confirmed
	a) What data can be entered?	N/A	
	b) How does the software use this data?	N/A	
	c) What data is carried forward?	N/A	
	d) What reconciliation checks are there?	N/A	
6.15.45	Deferred tax computation:	No deferred tax functionality is currently supported but a separate deferred tax module is on our roadmap	Planned for future release
	a) Does the software provide a deferred tax computation?	N/A	
	b) If so is a fixed rate automatically used or is the user required to enter a rate?	N/A	
	c) If a rate is automatically used can this be overridden and how?	N/A	
	d) Does the software produce an FRS19 note and proof of tax?	N/A	
	e) What data is automatically brought through to the deferred tax calculation?	N/A	
	f) What additional data has to be entered by the user?	N/A	
	g) Can you finalise the deferred tax computation and save a copy of the tax computation at that point?	N/A	
	h) What deferred tax calculations are performed automatically?	N/A	

6.16 Group Tax function

		Supplier Response	Evaluation Confirmation
6.16.1	Does the software have a group function?	Not currently but a separate group tax module is on our roadmap	Planned for future release
6.16.2	If so what data is required to be entered?	N/A	
6.16.3	What optional data can be entered?	N/A	
6.16.4	Is the group tax function linked with the main tax calculation function and if so what data does it look at?	N/A	
6.16.5	How are group companies identified and if linked what data from each company is picked up?	N/A	
6.16.6	What does the group function allow the user to do?	N/A	
6.16.7	Does the software automatically offset losses at the most efficient rates or is this manually done?	N/A	
6.16.8	Do any changes made within the group function override the data held within each individual company data file?	N/A	
6.16.9	If data is overridden what prompts are there when going into individual group companies?	N/A	
6.16.10	For consortium companies and surrenders what data is required to be entered?	N/A	
6.16.11	As with group claims etc does any data entered within the group tax function override that within the individual companies?	N/A	
6.16.12	How are consortium companies identified?	N/A	
6.16.13	Does the software flag up excessive claims?	N/A	
6.16.14	As with group surrenders and claims what data is carried forward?	N/A	
6.16.15	If group payment facility is part of the group tax function how is the main company identified?	N/A	

		Supplier Response	Evaluation Confirmation
6.16.16	Is this linked to the Group and consortium supplementary pages?	N/A	
6.16.17	Are there information fields for entering group income data, and transfers of stock between connected parties?	N/A	

6.17 General Reports

6.17.1	Can client lists be printed out for individual staff members?	No, other than those in 6.17.2	Confirmed
	a) What selection criteria options are there?	N/A	
	b) What data is or can be included?	See above	Confirmed
	c) What options are there for selecting the order?	N/A	
	d) What formatting options are there?	N/A	
6.17.2	Can Tax Return progress reports be printed?	Yes	Confirmed
	a) What selection criteria options are there?	My clients or all clients, individual milestones or all milestones, due in next 7, 14, 21 or 28 days	Confirmed
	b) What data is or can be included?	Client code, company name, period end date, partner/manager/staff, milestone and the milestone’s due date.	Confirmed
	c) What options are there for selecting the order?	None	Confirmed
	d) What formatting options are there?	None	Confirmed
6.17.3	Can a report be produced for time limits on claims and elections?	No	Confirmed
6.17.4	How easy is it to produce a report?	Straightforward to produce the milestone reports	Confirmed
6.17.5	What other in built reports can be generated?	None currently, but more administration and reporting is on our	Planned for future release

		Supplier Response	Evaluation Confirmation
		roadmap	
	a) What selection options are there for each report?	None	Confirmed
	b) What formatting options are there for each report?	None	Confirmed

6.18 Electronic Submission

6.18.1	Is it possible to submit the Company tax return, accounts and tax computation via E-filing?	Yes	Confirmed
6.18.2	Is the interface part of the standard package?	Yes	Confirmed
6.18.3	Does the application automatically save the forms and tax computation which have been submitted as a PDF?	No, optional	Confirmed
6.18.4	Is there a log of which user processed the submission and is the date and time of submission recorded automatically?	Yes	Confirmed
6.18.5	Can amended Returns be e-filed?	Yes	Confirmed
6.18.6	Is there a facility to verify the acceptance of the data prior to its submission?	Our own pre-validation checks and HMRC's schematron is used internally	Confirmed
6.18.7	What security controls are there on who can transmit the E-file?	Determined by user access level	Confirmed
6.18.8	Is a system history log available detailing the user id of persons transmitting E-file?	No, each user can only see their own submission history	Confirmed
6.18.9	What controls are there on who can amend the user ID and password details?	None	Confirmed
6.18.10	Is there scope to overwrite the reply email address?	No	Confirmed
6.18.11	What security controls are there on who can create and E-file and make amendments?	Determined by user access level	Confirmed
6.18.12	Is a system history log available detailing the user id of persons creating and amending E-file?	As for 6.18.8	Confirmed

		Supplier Response	Evaluation Confirmation
6.18.13	What facilities are there to store response messages?	XML response is automatically stored	Confirmed
6.18.14	XBRL		
	a) Can the software output XBRL-tagged accounts	No, but can be attached	Confirmed
	b) Can the software, using the appropriate XBRL tags, file accounts direct to:- - HMRC? - Companies House?	Yes (and the XBRL tax computation) No	Confirmed Confirmed
	c) Can the product hold multiple taxonomies?	Yes	
	d) Please specify which taxonomies are held e.g. UK GAAP, IFRS?	UK HMRC CT Computation and DPL 2013-10-14 UK HMRC CT Computation 2015 v1 FRC DPL v1.1 (from 09/2015)	Confirmed Confirmed Confirmed Confirmed Confirmed

		Supplier Response	Evaluation Confirmation
	6.19 Interaction with other Software/Products		
6.19.1	What scope is there to import data from related packages?		
	a) Accounts production?	Imports standing data and P&L account from Sage Accounts Production	Confirmed
	b) Other?	Standing data and descriptions and carried forward values from the Sage Corporation Tax (powered by ONESOURCE) v 9	Confirmed
6.19.2	What scope is there to import data from third party software?		
	a) Accounts production?	None	Confirmed
	b) Spreadsheets?	None	Confirmed
	c) Other corporate tax software?	None	Confirmed
	d) In what format is this data transferred?	N/A	
	e) Other?	N/A	
6.19.3	Does the software include mail merge or document generation module?	No, other than PDF	Confirmed
	a) How flexible are they?	N/A	
6.19.4	What linked packages, using the same database, are there?	None	Confirmed
	a) In general terms, what functions do they offer?	N/A	
6.19.5	Is the database open for reporting on using third party software?	No	Confirmed
6.19.6	Will the software supplier make the detailed program documentation (e.g. file definitions for third party links) available to the user, either directly or by deposit with a third party?	No	Confirmed

		Supplier Response	Evaluation Confirmation
6.19.7	Does the software have the ability to create Tax Return and tax computation documentation in PDF format so enabling the user to email documentation to clients?	Yes	Confirmed
	a) If so, are all the reports amalgamated into one PDF or created as separate PDF's?	One PDF	Confirmed
6.19.8	Is the application accredited by Microsoft for use with Windows?	No	Confirmed
6.19.9	Does the application support the ICAEWxPS Open Data Standard?	No	Confirmed
6.19.10	Is the application based upon the industry standard database Microsoft SQL Server? If not please specify.	Yes	Confirmed
6.19.11	Is knowledge of Microsoft SQL or other essential or advantageous?	No	Confirmed
6.19.12	What links does the software have with any legislative content?	None	Confirmed

		Supplier Response	Evaluation Confirmation

6.20 Documentation and Help Functions

This section applies to any of; online, hardcopy or other (e.g. www) documentation – specify which are applicable.

In-product help (F1), online articles, installation guide and release notes supplied on disc

		Supplier Response	Evaluation Confirmation
6.20.1	Is the User guide clearly laid out and understandable?	Yes, online	Confirmed
6.20.2	Is the User guide provided as a hardcopy and if so how is this updated and is there a cost to this?	No	Confirmed
6.20.3	Is the User guide comprehensive and accurate?	Yes	Confirmed
6.20.4	Is there an index to the User guide?	Yes	Confirmed
6.20.5	Is it easy to locate specific topics in the User guide?	Yes	Confirmed
6.20.6	For User guides that form part of the software how are these updated and when? Is this part of any normal updates?	Updated in future releases and autoupdates	Confirmed
6.20.7	Does the User guide include:		
	a) A tutorial section?	Webinars are available plus videos	Confirmed
	b) A guide to basic functions?	Yes	Confirmed
	c) Pictures of screens?	Yes, limited number	Confirmed
	d) Completed examples?	No	Confirmed
	e) Specific "error correction" procedures.	Online articles	Confirmed
6.20.8	Does the User guide clearly specify the actions to be taken by users at each important stage of data input?	No	Confirmed
6.20.9	Are help screens available relating to the task in hand? (context sensitive help).	Yes	Confirmed
6.20.10	Do they provide on-line instructions on how to use particular features of the software?	Yes	Confirmed
	a) Can they be edited or prepared by the user?	No	Confirmed
6.20.11	For software versions of the User guide are there links to tax legislation and HMRC Company tax return guide or manuals?	No	Confirmed

		Supplier Response	Evaluation Confirmation
	6.21 Support		
6.21.1	Will the supplier or dealer provide corrections to the programs?	Yes, Sage only	Confirmed
	a) Are bug fixes free of charge?	Yes	Confirmed
	b) Over what length of time will these be provided?	Varies. It depends on the nature of the bug, how many users experience it, if there are any workarounds and other relevant factors	Confirmed
	c) How are fixes notified? (i.e. letter, fax, email or website)	Release notes by email, letter or via website	Confirmed
	d) How are fixes circulated? (i.e. mailed or posted on website)	Release notes - auto-update	Confirmed
6.21.2	Will the supplier or dealer provide general enhancements to the programs?	Yes	Confirmed
	a) Will these be provided automatically?	Yes, subject to 6.21.2b	Confirmed
	b) Will they be given free of charge?	Yes, but a new module (e.g. group tax module) would be separately charged	Confirmed
	c) How frequently will these be issued?	Varies. It depends on business requirements	Confirmed
6.21.3	What is the supplier's general policy with regard to upgrades and enhancements to the application (as opposed to repair and maintenance issues) in term of additional cost to the user?	The upgrades and enhancements are issued to customers that have a current software licence	Confirmed
6.21.4	If there is no annual support contract what is the charging policy on:-	Annual support contract	Confirmed
	a) Bug fixes?	N/A	
	b) Telephone support?	N/A	
	c) Email support?	N/A	

		Supplier Response	Evaluation Confirmation
	d) Correspondence based support?	N/A	
	e) Upgrades and improvements to the application?	N/A	
6.21.5	If there is a support contract:-		
	a) Is it compulsory?	Yes. Included in the annual licence	Confirmed
	b) What is the minimum term?	12 months	Confirmed
	c) Specify precisely all services that are included under the terms of the support contract.	• all upgrades issued, • unlimited phone and email support • access to online support resources	Confirmed
	d) What happens to the application after the support contract expires?	On cancellation, customers should uninstall software	Confirmed
6.21.6	Will the supplier or dealer provide “hot line” support to assist with immediate problem solving?	Yes	Confirmed
	a) Is this at additional cost?	No	Confirmed
	b) At what times will this support be available?	Normal business hours 9am - 6pm	Confirmed
6.21.7	Is the supplier or dealer capable of giving sufficient ongoing education and training and other support?	Yes, Sage only by videos and trainers	Confirmed
6.21.8	Can the supplier, dealer or some other organisation provide all the hardware, software and maintenance requirements of the user?	Sage only supplies software, not hard ware	Confirmed
6.21.9	Is there nationwide support:		
	a) Telephone	Yes	Confirmed
	b) Modem link/WWW	Yes	Confirmed
	c) Local dealers/support	No, Sage field support	Confirmed
6.21.10	Is a warranty offered in respect of specification of the software?	Software licence	Confirmed

		Supplier Response	Evaluation Confirmation
6.21.11	Are there any unduly restrictive conditions in the licence for the software?	No	Confirmed
6.21.12	Would the supplier be prepared to accept the Institute of Purchasing and Supply model contract?	No. Sage standard contracts exist	Confirmed