



**ICAEW**  
**MANCHESTER**



# *Manchester Society of Chartered Accountants*

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2019

The Society and the Committee can be contacted through Clare Parisi, the Regional Executive, at [Clare.Parisi@icaew.com](mailto:Clare.Parisi@icaew.com) or by post to Jackson House, Meadowcroft Business Park, Preston PR4 4BA

## GOVERNANCE

Manchester Society of Chartered Accountants (MSCA) was established in 1870 and is one of the four founding societies of the Institute of Chartered Accountants in England and Wales (ICAEW). It is an unincorporated association and a district society of ICAEW which may also be described as 'The Society', 'The District Society', 'Manchester District Society' and 'ICAEW Manchester'.

The membership at 31 December 2019 was 5,581 (2018: 5,507). There are also 762 (2018: 878) students in training in the area who are members of Manchester Chartered Accountants Students Society (MCASS). As in previous years, these membership figures and indeed this report and accounts include the activities, members and finances of the Bolton Society of Chartered Accountants which was established in 1951 as a branch society of MSCA. All members of the ICAEW who live or work in the area of MSCA (including Bolton) are eligible to be members of MSCA without payment of any further subscription. Any other member of the ICAEW who does not satisfy this geographical restriction may become a member of MSCA at the discretion of the MSCA Committee.

The Committee members who served during 2019 were as follows:

Julie Radcliffe	<i>(President to November 2019)</i>
Mark Blakemore	<i>(President from November 2019)</i>
Jon Scopes	<i>(Deputy President from November 2019)</i>
Yvonne Rennison	<i>(Vice President from November 2019, Honorary Secretary)</i>

Susan Jee	<i>( Honorary Treasurer)</i>
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Alan Clarke	
Michael Colin	
Jill Crawley	
Colin Gillespie	
Alan Hyams	<i>(Member of ICAEW Council)</i>
Michael Jayson	
Fiona Kelsey	
Andy Leach	
Kevin Lucas	
Ansar Mahmood	
Charlene Lancaster	
Martin Robinson	
Holly Szoke	<i>(MYCAG Representative)</i>
Dale Thorpe	
Carol Walton	
Anthony Woodings	<i>(Member of ICAEW Council )</i>



## REVIEW OF THE YEAR

### Overview

In our 2017 accounts we set out our strategy based around Active Member Groups (AMGs) in order to better serve the needs of our primary customer groups. Early in 2018 the AMGs set out ambitious plans which we have seen, in 2019, come to fruition in a wide range of refreshed existing and some new activities and events. Our ambition to develop new activities to better serve our member groups has been supported greatly by the new arrangements for ICAEW seed corn funding. In 2019 we were able to use the full £2,260 funding available but invested twice this amount to support new activities.

### Activities in the year

A full list of events in the North West is available on the ICAEW website or from our regional executive.

Excluding committee and administrative meetings, there have again been an extensive range of events available to members in the area in 2019. We continue to benefit from our partnership in the ICAEW Essentials CPD programme with our financial contribution from that growing every year. The regional programme includes central ICAEW events brought onto 'our patch', events organised by MCASS and others developed in partnership with ICAEW North West Region, the other societies in the region and other professional bodies. We are fortunate that the geography of the area makes events organised by any of the three Societies in the region accessible to Manchester members.

There are now too many activities to discuss them all in this review but to highlight a few

- The Power up the North event in November hosted by Andy Burnham, Mayor of Greater Manchester. This involved 100 of our members in conversation to get under the skin of the Mayor's plans and understand the role Business and Professional Services can play in the delivery of those plans.
- Members from audit firms and business attended the event in July with Sir Donald Brydon to input to his review of the quality and effectiveness of audit.
- In March the CEO of ICAEW held two sessions in Manchester. One sought views from Senior Audit Partners in both small and large firms on the future of audit. The second was a conversation with a group of younger members...our 'future leaders'.
- We continued with the format for the ceremony to welcome newly qualified members started in 2016. Members again had the opportunity to select whether they attended the Liverpool or Manchester ceremony and we welcomed members from the NW Society to our Manchester event.
- Contributing to the Roundtable discussion with the Lord Mayor of London in July created a useful forum for our members to enhance their position as trusted advisers.
- The NED and Charity AMGs really got into their stride this year with a programme of events including partnering with the Charity Commission on Fraud Awareness.





- The annual conferences for General Practitioners and for Sole Practitioners continue to provide both useful CPD and networking opportunities for a large number of members and receive very positive feedback from attendees.
- The normal Bolton lunch time events have continued along with various other local forums. Within the framework of these events a number of new style of topics have been introduced e.g. Digital marketing. The Younger Members Group (MYCAG) continued with a mixture of wellbeing and career development events
- The free to members Summer Social /AGM event has continued to develop and is proving to be a lively cross membership segment networking event .

## **Finance**

In 2019 we again ran a significant number of new events and activities which were either free or heavily subsidised as part of our strategy to better serve our member groups . As can be seen from Note 2 on page 8 and the Income & Expenditure account on page 6 this was reflected in the £4,516 investment in member meetings and events. This allowed us to use £2,260 seed corn funding from ICAEW .We continue to get good support from sponsors, including CABA, for some of the new events in 2019 and of course our annual conferences for General and Sole Practitioners.

Our expenditure at £3,941 is very similar to the £3,947 in 2018 and the analysis of this is set out in the Income and Expenditure account on page 6. We gave out £563 less in Prizes in 2019, partly timing but partly a lower number of prize winners and the MYCAG promotional material was a one off spend in 2018. Offsetting these in 2019 President's expenses were £768 higher than 2018 but very close to the 2017 level ,these vary year to year partly due to timing of events and also the number of events attended .We continue to maintain membership of Greater Manchester Chamber of Commerce (£350 pa) which forms part our engagement with the Manchester business and economic community.

The cash balance at the end of 2019 stood at £146,023 which again benefited greatly from the early receipt of income and we very much appreciate the efforts of our Regional Executive, Alana Briggs, in the first 10 months of the year in achieving early receipt of income, sponsorship and negotiating cost effective prices for our events. .

Whilst the outlook for 2020 remains somewhat challenging ,the society continues to be in sound financial shape with healthy reserves and loyal sponsors available to support our activity programme whether that be financially or by providing speakers. Substantial reserves are specifically designated to ensure funds are available in future years to continue to award prizes to students who do well in their professional exams and to support events for new/younger members. We believe these are important initiatives to ensure our younger members engage with and contribute to the development of the ICAEW. Additionally the committee have earmarked £10,000 for activities associated with our 150<sup>th</sup> Anniversary in 2020.

As a not-for-profit organisation we continue to ensure that any surpluses we have or will generate are used for the benefit of members. With the benefit of the developing AMG's we hope to again have a full schedule of events in place in 2020 with further new areas of activity and remain committed to maintaining a programme to better support our members.

## **STATEMENT OF RESPONSIBILITIES**

MSCA's rules require financial statements to be prepared for each financial year which give a true and fair view of its state of affairs at the end of the year and of its income and expenditure for the year.

In preparing these statements the Committee have due regard to:

- selecting suitable accounting policies and applying them consistently
- making judgements and estimates that are reasonable and prudent
- observing applicable accounting standards
- preparing the financial statements on a going concern basis

The Committee is responsible also for keeping proper accounting records which disclose with reasonable accuracy the financial position of MSCA and for safeguarding its assets.

**Note:**

In 2005 MSCA passed a resolution to dispense with the need for an audit.

**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED  
31 DECEMBER 2019**

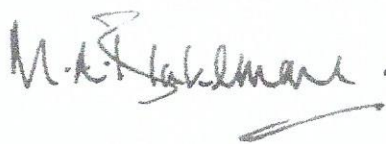
	Note	2019 £	2018 £
<b>Income</b>			
Grants and seed-corn funding received		4,820	5,300
Surplus on meetings and events	2	(1,906)	1,950
Interest received		165	141
		<u>3,079</u>	<u>7,391</u>
<b>Expenditure</b>			
<i>Communication:</i>			
Postage		-	4
AGM/Prize giving		46	-
Membership of GMCC		350	350
<i>Administration:</i>			
Bank charges		132	132
Presidential expenses		2,115	1,347
Data Protection		35	35
Prizes		975	1,538
MYCAG promotional material		-	233
Sundries (inc MCASS Brochure)		288	308
		<u>3,941</u>	<u>3,947</u>
(Deficit)/Surplus before tax		(862)	3,444
Taxation		(31)	(28)
<b>(Deficit) /Surplus after tax</b>		<u><u>(893)</u></u>	<u><u>3,416</u></u>



**BALANCE SHEET AS AT 31 DECEMBER 2019**

	Note	2019 £	2018 £
<b>Assets employed</b>			
<b>Current assets</b>			
Debtors and prepayments	3	6,228	4,475
Cash at bank and in hand		146,023	152,582
		<u>152,251</u>	<u>157,057</u>
<b>Current liabilities</b>			
Creditors	4	7,961	11,874
Net current assets		<u>144,290</u>	<u>145,183</u>
<b>Net assets</b>		<u><u>144,290</u></u>	<u><u>145,183</u></u>
<b>Financed by:</b>			
Ring fenced fund at 30 June 2001		71,148	71,148
Transfer from accumulated fund		4,791	5,560
Ring fenced fund	5	<u>75,939</u>	<u>76,708</u>
Other accumulated fund:			
Balance at 1 January		68,475	63,357
Surplus for year		(893)	3,416
Transfer from ring fenced fund		769	1,702
Balance at 31 December		<u>68,351</u>	<u>68,475</u>
<b>Total Reserves</b>	5	<u><u>144,290</u></u>	<u><u>145,183</u></u>

Signed on behalf of Manchester Society of Chartered Accountants on 2 April 2020



**Mark Blakemore**  
President



**Jon Scopes**  
Deputy President



**Susan Jee**  
Hon. Treasurer

**NOTES TO THE ACCOUNTS AT 31 DECEMBER 2019**
**1 Accounting policies**

These accounts have been prepared in accordance with the historical cost convention and applicable accounting standards. Income and expenditure has been accounted for on the accruals basis.

**2 Surplus on meetings and events**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Courses:		
Income	2,610	1,730
Direct costs	-	-
	<u>2,610</u>	<u>1,730</u>
Surplus		
Members' meetings and events:		
Income	30,139	29,153
Direct costs	<u>(34,655)</u>	<u>(28,933)</u>
Surplus	(4,516)	220
	<u>(1,906)</u>	<u>1,950</u>

**3 Debtors**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Amounts recoverable re events	1,951	3,033
Other debtors/prepayments	3,278	1,442
VAT	999	-
	<u>6,228</u>	<u>4,475</u>

**4 Creditors**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Amounts payable re events	1,020	1,971
Accruals and deferred income	6,910	9,153
VAT	-	750
Taxation	31	-
	<u>7,961</u>	<u>11,874</u>



**NOTES TO THE ACCOUNTS AT 31 DECEMBER 2019 (continued)**
**5 Reserves**

Reserves held by MSCA at 30 June 2001 were 'ring fenced' to be used for members in the district. Having considered carefully how these funds can be best used for the benefit of members, funds have previously been specifically set aside to provide prizes for students in their professional examinations and to support events and activities for new members. MSCA policy is to retain a general reserve within ring-fenced reserves of £40,000 in line with ICAEW good practice being a prudent assessment of 6-9 month expenditure. The reserves can be analysed as at 31 December 2019 as follows:

	<b>Manchester</b> £	<b>Bolton</b> £	<b>MSCA</b> £
MSCA Prize Fund	12,771	-	12,771
MSCA New/Younger Members Fund	23,168	-	23,168
General Reserve	<u>34,130</u>	<u>5,870</u>	<u>40,000</u>
<b>Total Ring-fenced Reserve</b>	<b>70,069</b>	<b>5,870</b>	<b>75,939</b>
<b>Other Accumulated Fund</b>	<u>62,410</u>	<u>5941</u>	<u>68,3521</u>
<b>Total Reserves</b>	<u><b>132,479</b></u>	<u><b>11,811</b></u>	<u><b>144,290</b></u>

During 2019 there has been no release from the MSCA prize fund into the Other Accumulated Fund as prizes awarded were within the ICAEW funding. £769 has been released from the MSCA New/Younger Members Fund to the Other Accumulated Fund to offset the expenditure on the new members' ceremony. The release is consistent with the purpose of these funds.

	<b>Manchester</b> £	<b>Bolton</b> £	<b>MSCA</b> £
Total Ring-fenced Reserve b/f	70,838	5,870	76,708
Release from New/Younger Members Fund	(769)	-	(769)
<b>Total Ring-fenced Reserve c/f</b>	<b>70,069</b>	<b>5,870</b>	<b>75,939</b>
Other Accumulated Fund b/f	62,194	6,281	68,475
Funding released above	769	-	769
Deficit for year	(553)	(340)	(893)
<b>Other Accumulated Fund c/f</b>	<u><b>62,410</b></u>	<u><b>5,941</b></u>	<u><b>68,351</b></u>
<b>Total Reserves</b>	<u><b>132,479</b></u>	<u><b>11,811</b></u>	<u><b>144,290</b></u>