Dear Sir/Madam

Your application in the estate of deceased has been received.
Please complete the following certificate providing details of your ICAEW registration and return to us.
We certify (firm name)is ¹licensed/²authorised (delete as appropriate) to carry out probate work from (date)
(Firm name) is now registered as a licensed/authorised probate firm and will appear on the ICAEW website and on the register prescribed by the Legal Services Board under section 87(4) of the Legal Services Act 2007.
Details of our probate accreditation can be viewed at icaew.com/probate under reference

¹ A **licensed firm** (also known as an alternative business structure or ABS) is one where at least one principal, either an individual or a corporate entity, must be an authorised person to carry out probate work.

² An **authorised firm** is one where all the principals and owners of the firm are individually authorised to carry out probate work.