

Board or Committee name	Learning & Professional Development (E&T) Board.
Purpose of the Board or Committee	E&T Board is responsible for overseeing the development of strategy and policy in E&T, including (but not limited to) the ACA qualification, student and training employer matters, membership and fellowship requirements, practising certificate and audit qualification requirements and CPD. The Assessment Committee reports to E&T Board.
Role name	Lay Committee Member.
Purpose of the role	E&T Board members review, improve and approve education and training strategy, policy and regulatory proposals and risk assessments.
What you might gain from the role	Promoting the public interest, improving education and training, personal development.
Attributes sought	<p>Knowledgeable on training, assessment and education, not accountancy specific.</p> <p>The applicant should not be an ICAEW member, or affiliate or employee of ICAEW or any other accountancy body or involved with ICAEW teaching/assessment.</p> <p>You must be willing to voice your views and give your insights at E&T Board meetings and when documents are circulated out of committee.</p> <p>You will be required to declare any conflicts of interest.</p> <p>(Please note: all members of E&T Board act in a personal capacity and do not act as representatives of the organisation they work in).</p>
Time commitment: no of meetings per annum and length of meeting	<p>In addition to one full day meeting there will be four/five meetings per annum, 10:30-14:00. Additional matters for decision or noting may be circulated out of committee.</p> <p>It is expected that Board members attend all meetings and read a substantial amount of agenda paperwork prior to the meeting.</p>
Remuneration:	The role is unpaid. Reasonable expenses to attend meetings will be reimbursed.
Meeting location:	At present meetings are being held virtually and/or at Chartered Accountants' Hall in London or other UK venues when required. Reasonable adjustments to support attendance will be considered.
Term of office	From June 2023 to June 2026.
Application deadline	12 February 2023
Provisional dates for interview	TBC
Contact details for application	heather.whalley@icaew.com