

Examination Marking Opportunities for the ICAEW



ICAEW's ACA is regarded as the qualification for business leaders and attracts talented students from a variety of backgrounds worldwide. We are currently looking for professionals from a business or academic background to join our Professional Level Tax Compliance team within the ACA qualification.

Tax Compliance markers will generally be qualified with a CCAB body or the Chartered Institute of Taxation (CIOT), with at least three years' post qualification experience, and must:

- Have up to date technical knowledge through experience, teaching and/or marking
- **Have at least one of (1)** experience of marking examination papers (preferred), for example with another professional body or a tutorial firm, **or (2)** a proven interest in assessment
- Be able to listen to, and diligently apply, training
- Be able to mark at one session a year at least, and devote approximately 10 days (including weekends) to marking per session
- Be able to follow a strict marking timetable
- Respect the confidentiality of the marking process
- Have access to, and ability to use a PC/laptop, the Internet and Microsoft Office in the security of their own home. All markers will be expected to mark online.

Computer specifications and fee rates available on application. Payments to markers are subject to tax via PAYE.

If you are interested in becoming a Professional Level Tax Compliance marker and meet the criteria above, please email your CV to markers@icaew.com by **12 noon on 29 April**. ICAEW will then review CVs. Shortlisted applicants may be asked to mark a sample script.

The ICAEW will then consider your CV, and may invite you to join the marking team by **16 May 2022**. Please note if you have not received a response from us by this date, then your application has been unsuccessful.

Markers who are invited to join the marking team may be asked to mark in the June 2022 session, which will be from 10 - 23 June 2022, with a Marker Training session (on Zoom) on 10 June.

Using your personal information

The protection of personal privacy is an important concern to ICAEW. Any personal data collected will be treated in accordance with current data protection legislation.

The above information will be used to include you in the selection process for taking part in Examinations of Experience marking. This information may be shared with other members of ICAEW staff and relevant examiners or moderators of our exams

For more information about our data protection policy please go to icaew.com/dataprotection

Please be advised that Lifesize meetings may be recorded for training purposes.