



ICAEW Charity Accounting Lead Assessor

ICAEW's ACA is regarded as the qualification for business leaders and attracts talented students from a variety of backgrounds worldwide. We are currently looking for professionals from a business or academic background to join our team as Charity Accounting Lead Assessor.

ROLE DESCRIPTION

The Charity Accounting Lead Assessor will take overall responsibility for the marking of the Diploma in Charity Accounting (DchA) Assessment and the subsequent arbitration and determination of results. This examination of experience is held twice a year. The role specifically includes:

- Train and supervise markers to ensure that standards are understood and maintained over sessions
- Review all stages of marking, determine scripts to be second-marked, review all scripts that have been second marked and determine final marks
- Analyse and finalise results
- Prepare and present a full confidential report on results for ratification at the Assessment Committee.

PERSON SPECIFICATION

Members of ICAEW examining teams are experts in their subject area, drawing from commercial and/or academic experience and applying this within an assessment framework. You may be changing career path, looking for additional work to expand your portfolio, or already be working as a freelancer in the professional qualifications space. You'll likely have recent experience of teaching, setting or marking professional accountancy examinations, usually in the subject area for which you are applying. ICAEW membership is essential for this role.

Applicants for the posts will need to demonstrate the following skills and attributes:

- membership of ICAEW
- specialism in Charity Accounting, together with a good overall knowledge of the whole field of accountancy
- good working knowledge of both ICAEW and IESABA code of ethics
- team player
- willingness to work collaboratively with senior moderators and with ICAEW staff
- flexibility and responsiveness to identified needs
- attention to detail
- ability to work to strict deadlines
- respect for the confidential nature of ICAEW's examination process

Please note that is not permitted to teach ICAEW students if appointed.

REMUNERATION

Fees are paid either on a fixed fee or daily rate in accordance with the nature of the work.

HOW TO PROCEED

Please send your CV and a statement detailing:

- how you meet the person specification
- why you would be interested in becoming an ICAEW Charity Accounting Lead Assessor

To ExaminerRecruitment@icaew.com by 28th November

Interviews will be held remotely via Microsoft teams on or around 15th December