



Role profile

Job title	Head of Tech	
Role family	Management responsibility:	
Technical Specialist	Does this role have management responsibility for others? Yes	Strategic leader
Overall purpose of role		
<p>ICAEW is a world leader of the accountancy, finance and tax profession. It is a professional membership organisation and through its Tech Faculty drives the agenda for how Chartered Accountants master technology and data.</p> <p>To lead ICAEW's activities from the Technical Strategy Department in pursuit of its strategic theme of mastering data and technology including the development of thought leadership, technical policy and know-how.</p>		
Main responsibilities of role		
<ul style="list-style-type: none">• Lead ICAEW's team of subject matter experts on technology and manage activities of the Tech Faculty, delivering them effectively and efficiently, encouraging collaborative working across the organisation.• Create relevant and engaging content in relation to tech, centred on audience needs and ensure the regular provision of guidance, support and written material is delivered in best way/through best medium• Identify and engage with relevant partners to deliver strategic goals and secure funding for key research projects• Support the Executive Team including Chief Executive in delivering ICAEW's strategic objective in relation to mastering data and technology as a profession• Representing ICAEW on external committees and working groups (such as with Engine B)• Collaborate across other expert areas of audit, tax, financial reporting, sustainability, financial services and others to ensure the role of tech is reflected across ICAEW resources and policy positions, as well as working across the organisation to ensure information reaches members effectively• Stakeholder management and networking across senior levels including relationship management of the Faculty Board which serves as an advisory body to the Faculty• Specific duties will vary from time to time in line with the business needs.		

ICAEW values – all staff are expected to work to these values

The 3 i's – Initiative Insight and Integrity

The 3 i's are the values that drive our attitude and approach to working at ICAEW, along with our ways of working being agile, collaborative and innovative.

Initiative

- Actively collaborating to identify needs and look for innovative solutions.
- Bring together different groups and communities to work together.
- Empowering people to be agile, so they can take ownership and harness the collective efforts of ICAEW in a flexible and responsive way.

Insight

- Actively gathering insights to develop innovative and considered thought.
- Collaborating with our networks to voice different perspectives and insights internally and externally to stimulate discussion and debate.
- Being agile in finding new and timely ways to provide understanding and insight to our members, organisations and government

Integrity

- Acting with transparency, consistency and openness as Integrity underpins all activity we undertake.
- Standing by your principles to adhere to the highest professional standards even when facing adversity.
- Doing the right thing, even when no one is looking.

Candidate profile

- Wide and current experience of applying technology in practice (for example, through audit, consultancy or within a business).
- An understanding of accountancy and the accountancy profession, for example through being a Chartered Accountant
- Confidence and interpersonal skills to be the voice of ICAEW on matters related to Tech, and amplifying the voice of the team in relevant areas, including on social media
- Strong degree of commercial acumen and ability to prioritise projects
- Excellent written and oral communication skills across a variety of audiences and mediums, including presenting both in person and virtually
- Ability to work across teams to deliver longer term projects
- An interest in regulation and government policy around use of technology
- The ability to adopt a flexible approach to the tasks to be completed and a very conscientious attitude towards work. The candidate must be proactive, organised and have the potential to engage confidently with senior professionals and stakeholders
- A team player willing to help and support the team and uphold the high-quality standards of work.