

ENGAGEMENT LETTERS AND PRIVACY NOTICES – WHAT HAS CHANGED IN THIS HELPSHEET

Issued July 2016
Last Reviewed May 2021

The table below summarises the changes that were made in

- the April 2021 update and
- the May 2021 update (Part 2 J-C only)

Section	Paragraphs updated
Part 2 E - Personal Tax	1.17 (new) – inserted 1.2.1 – list updated 1.4.1 – list updated 1.4.9 – updated 1.4.10 (new) – inserted 1.5.1 – updated
Part 2 F – Trusts and Estates Tax Returns	1.1.6 (new) – inserted 1.1.8 – updated 1.1.9 – updated 1.1.10 (new) – inserted 1.1.11 (new) – inserted 1.1.12 (new) – inserted 1.2.1 – updated 1.5.4 – list updated 1.5.9 – updated 1.5.10 (new) - inserted
Part 2 G – Partnership Tax Returns	1.4.9 – updated 1.4.10 (new) - inserted
Part 2 H – LLP Tax Returns	1.4.9 – updated 1.4.10 (new) - inserted
Part 2 I – Corporation Tax	Guidance notes – updated 1.14 – updated 1.2.1 – list updated 1.4.9 – updated 1.4.10 (new) - inserted
Part 2 J-A Payroll services (no OPW)	Guidance notes updated 1.2.2 - updated 1.2.4 - updated 1.5.5j – updated
Part 2 J-B Payroll services (inc OPW)	Guidance notes updated 1.1.2 – updated 1.1.3 – updated 1.1.6 – guidance note updated 1.1.8 – list updated

	1.1.9 - guidance note updated 1.3.1 – alternative list updated 1.5.5j – updated
Part 2 J-C Furlough grant claims	Guidance notes – updated 1.1.1 – 1.1.5 - updated 1.4.1 (new) - inserted 2.1.1 – updated 2.3.2 (new) - inserted
Part 2 L-A VAT Returns (GB)	Guidance notes - updated 1.1.1 - updated 1.1.3 (new) - inserted 1.1.7 (new) – inserted 1.1.8 (new) – inserted 1.2.1 – list updated 1.4.1 – list updated 1.4.4 – list updated 1.4.10 – updated 1.4.11 – updated 1.4.12 – deleted 1.4.12 (new) - inserted
Part 2 L-A VAT Returns (NI)	New schedule
Part 2 L-B GB VAT Returns (MTD)	Guidance notes - updated 1.1.1 - updated 1.2.4 – deleted 1.2.5 (new) – inserted 1.3.1 – list updated 1.5.5 – list updated 1.5.9 – updated 1.5.10 – updated 1.5.11 - deleted 1.5.11 (new) - inserted
Part 2 L-B NI VAT Returns (MTD)	New schedule
Part 2 O Specialist or ad hoc taxation services	1.3.6 – updated 1.3.7 (new) - inserted
Part 2 S Access to Finance Portal	New schedule

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