



Application for fellowship



Please check that you have completed your CPD declaration for the last three years before submitting your application.

PERSONAL DETAILS	
ICAEW membership no.	
Name	
Registered address	
Postcode/ zipcode	Country
Phone	
Fax	
Email	

DECLARATION OF 10 YEARS' MEMBERSHIP AND CPD	
I wish to apply for fellowship of ICAEW:	
1. Please tick the statement which applies to you:	
<input type="radio"/>	I confirm that I have been a member for an unbroken period of at least 10 years
<input type="radio"/>	I confirm that I have now been a member for an aggregate of 10 years
2. To the best of my knowledge, there have been no disciplinary findings or orders against me and there are no complaints or proceedings outstanding.	
3. I confirm I have completed my CPD declaration for the past three years and I have complied with ICAEW's CPD guidelines.	
4. I have provided details on a separate sheet of any break in CPD owing to maternity/parental leave (if applicable).	
Signature	Date DD MM YY
Please return your completed application form to: Members Records ICAEW Metropolitan House 321 Avebury Boulevard Milton Keynes MK9 2FZ UK T +44 (0)1908 248 054 F +44 (0)1908 248 064 E records@icaew.com	

Using your personal information
 The protection of personal privacy is an important concern to ICAEW. Any personal data collected will be treated in accordance with current data protection legislation. We will use your personal data to deliver your inclusive membership services including; advice, communication, continuous professional development, eligibility for CABA, networking, products, quality, regulation, research, services, professional standards, voting and to administer your membership account. In order to meet our membership obligations to you we may share relevant personal data with connected communities, faculties, committees, local groups, district societies and external provider partners. For more information about our data protection policy please go to icaew.com/dataprotection



Fellowship – guidance notes

1. You are eligible to apply for fellowship if you have completed 10 consecutive years in membership or have an aggregate of no less than 10 years in membership. If you do not have an aggregate of 10 years' membership, you are not eligible to apply for fellowship. You may apply for Fellowship at any time after your 10th anniversary as an associate member, and you are not restricted to one application attempt. Fellowship status is granted from the date you were admitted into membership. This date can be found on your ACA membership certificate. Please call +44 (0)1908 248 054 if you have any queries.
2. For CPD undertaken since 1 January 2005, you must have complied with the CPD Guidelines and since 2005 you should have made annual compliance declarations to ICAEW either online or by returning a hard copy of your Member Profile form.

In order to comply with ICAEW's CPD regulations you must, on an ongoing basis and using your professional judgement:

- reflect on the knowledge and skills required for your role(s)
- consider your responsibilities and the expectations placed upon you
- identify your learning and development needs; these should be relevant to your role and future career development
- take action, where appropriate, to meet the learning and development needs you have identified in order to remain fully competent; and
- assess the effectiveness of any CPD activity undertaken, and consider whether your learning and development objectives have been met.

For further information please go to icaew.com/cpd

3. If there has been a break in your CPD owing to statutory maternity/parental leave, we will consider your application provided that:
 - your leave did not exceed the statutory terms
 - you returned to full employment as soon as your period of statutory leave expired
 - you have confirmed in writing the dates of your statutory leave
4. Please contact us on +44 (0)1908 248 054 if you have any queries regarding your application for fellowship.