

Excel Community 2018

THE COMPLETE PACKAGE FOR ALL YOUR EXCEL NEEDS

Most accountants use (and love) spreadsheets – they have become the ‘lingua franca’ of business. But most accountants are self-taught and many spreadsheets contain errors.

The Excel Community provides a ‘one-stop shop’ for accountants and business professionals who use Excel in their organisations and want to:

- understand how to use Excel better and get more from the system;
- minimise spreadsheet errors by understanding the risks involved and how to overcome them; and
- join a forum for asking questions and sharing best practice with other members.

Excel Community materials are provided by accounting experts who use, train and consult on Excel.

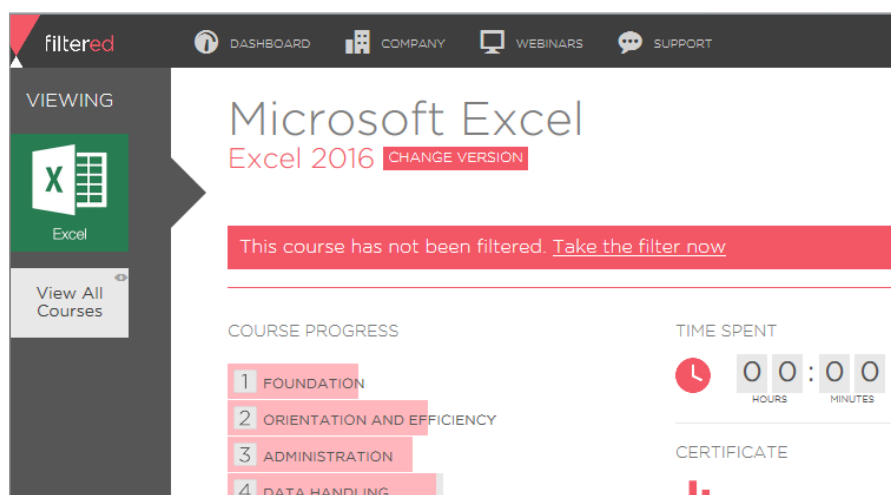
Members of the IT Faculty are automatically members of the Excel Community.

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Excel online training – standard and advanced

One of the main benefits of joining the Excel Community is two suites of Excel online training (which are powered by Excel Community partner – Filtered).



STANDARD EXCEL ONLINE TRAINING

The standard Excel online training includes 38 training modules which consist of a mixture of learning methods, model spreadsheets and video tutorials, so that users can understand Excel better and use it more efficiently, saving them time and money. This course is tailored to each individual, based on a short set of questions which filter out anything they don't need or already know. In addition, the syllabus can be personally modified – precise units or modules can be selected to suit specific training needs.

ADVANCED EXCEL ONLINE TRAINING

The advanced Excel online training will take users' Excel abilities to the next level. It demystifies the most complex areas of Excel using written text, screenshots and 160 videos. By the end of the course users will be proficient in the more complex functions and formulae used in Excel.

EXCEL IQ - UNDERSTANDING YOUR LEVEL

Both suites of Excel online training use an 'Excel IQ' style score to show where users are now, where they want to be in the future and where they are throughout their learning.

FEATURES OF BOTH SUITES OF TRAINING

- Side toolbar to navigate easily through the course and focus on what's relevant.
- Search function to quickly solve your Excel questions and needs.
- Modules can be taken at any time, when it most suits you.
- The Excel courses are accredited by CPD UK – perfect for your CV or your next appraisal.
- Available for PC: Excel 2016, Excel 2013, Excel 2007/10, Excel 2003. Mac: Excel 2016, Excel 2011.

Excel support at your fingertips

WEEKLY HINTS AND TIPS

The Excel Community has a number of experts who provide weekly hints and tips for better spreadsheet use. Subjects range from 'Tip of the Week' (covering many different aspects of Excel use) to specialised series on topics such as business modelling and reducing spreadsheet errors. These are published on the Excel Community website which has a full search facility to look back into the web archive.

IN-DEPTH ANALYSIS

Each month our experts provide a more in-depth analysis of particular aspects of Excel, providing a deeper understanding of the areas covered. Recent topics include number formats, charts, sparklines and PivotTables.

ASK A QUESTION

Membership includes access to an online forum where you can ask fellow Excel Community members questions and debate current issues. You can also read the latest articles and post your comments, create your own profile and build up your contacts.

BI-WEEKLY E-BULLETIN UPDATES

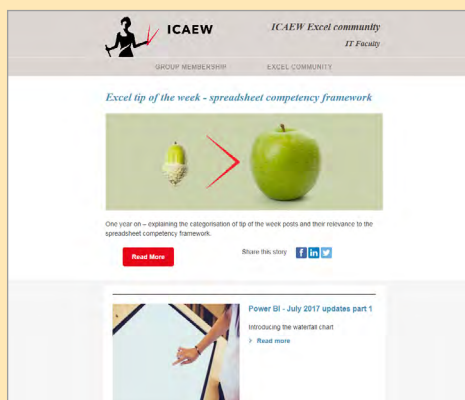
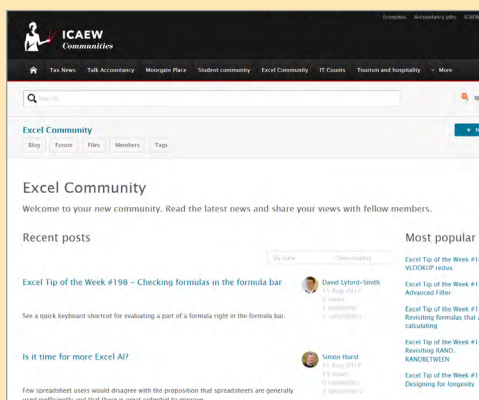
Excel Community members receive a bi-weekly e-bulletin summarising the latest Excel hints and tips, in-depth analyses, forum entries and upcoming webinars and events.

'It helped me to learn quickly precisely what I needed to know in order to do some complex modelling. I was extremely happy with the service ...'

**Consultant,
New Philanthropy Capital**

'It's a great service, makes it very easy to do CPD.'

Feedback from recent webinar



Events

In addition to the online training and webinars, the Excel Community hosts annual events with discounted rates for community members.

Recent events include:

- The launch of the Spreadsheet Competency Framework
- Twenty principles for good spreadsheet practice

For a full list of Excel Community events and webinars visit icaew.com/itfacevents

Webinars

The Excel Community runs an extensive webinar programme on a range of Excel topics - webinars are free of charge to community members. If you miss a webinar you can always catch up by watching the recording and downloading the accompanying resources at your convenience. If you have a mobile device, you can complete your CPD while on the move.

Previous Excel Community webinars include:

- Practical Excel for accountants
- Excel Tip of the Week live - advanced formulas
- PivotTables - simple, effective and interactive
- Presenting and charting in Excel
- Transforming modelling and visualising data using Power BI

'This is the first one I've attended and it was excellent. A great use of 60 minutes! The presentation was excellent, the presenter was clear, knowledgeable and effective, and the examples were appropriate and easy to follow. He was able to respond to the questions on the hoof exceptionally well. I find it hugely beneficial to be able to log on to a webinar rather than travel off for a course. Bring on the next one!'

Recent webinar attendee

NAME	GROUP	TIME	MODULES	IQ1
• Sabine May	2013 Current Employees	414 mins	140 / 140	91
• Gurmukh Singh	2013 Current Employees	305 mins	140 / 140	117
• Prateek Gaulam	2013 Current Employees	189 mins	140 / 140	107
• Saraswathy K	2013 Current Employees	77 mins	20 / 140	-
• Senthil M	2013 Current Employees	210 mins	84 / 140	115
• Kartik Veloswaram	2013 Current Employees	-	0 / 140	112
• Ana Gomez	2013 Current Employees	302 mins	141 / 140	112

Excel online training company dashboard

The company dashboard monitors all employees' progress throughout the Excel online training course by showing you their Excel IQ levels, time spent and modules completed. You can choose to have employees use the filter or customise the course based on your training objectives. Employee progress can be downloaded into a .csv file for company analysis. All corporate membership packages include the company dashboard.

Publications

Although primarily an online community, Excel Community members receive technical publications written by experts and peer reviewed by a committee of industry professionals. Topics covered include:

- Minimising spreadsheet errors - how to create a formal methodology for creating spreadsheets
- Automating management accounts production in Excel: a simple approach
- Forecasting and budgeting software, including a section on making the model reusable and the limitations of Excel
- Visualise IT - using dashboard software in business, including a case study on collaborating to exploit the flexibility of Microsoft Excel.

All these publications are available on the Excel Community website.

Public interest

The Excel Community Advisory Committee is committed to improving the use of Excel by all in the profession for the benefit of the public good.

TWENTY PRINCIPLES FOR GOOD SPREADSHEET PRACTICE

Many spreadsheets are created with little thought given to design, with inadequate or non-existent documentation, with no integrity checks, by people who have had little or no training in their use.

The purpose of the Twenty Principles is to help reduce the amount of time wasted, and the number of errors caused, by businesses (including accountancy practices) as a consequence of the way they and their employees use spreadsheets.

SPREADSHEET COMPETENCY FRAMEWORK

The framework is a structure for assessing ability and proficiency when using spreadsheets. The framework consists of four key skill groups, described as levels. Each group has its own core competencies and other indicative skills. There is currently no formal assessment attached to the framework.

Corporate membership

Organisations are able to join the Excel Community with group membership.

Discounted membership rates are available if 10 or more people from the same organisation wish to join the community. Benefits of corporate membership include:

- full access for individually named members to the community's member services;
- raised profile as a corporate member firm in the UK and internationally through the community's publications, website and events;
- opportunities to host and speak at Excel Community seminars and events;
- significant discounts on individual membership rates; and
- access to an online training company dashboard.

For details of current corporate membership schemes, email the Excel Community at excel@icaew.com

'Thank you! Thank you! Thank you! This was driving me crazy and your suggestions worked. Thank you so much! I hope others who have this problem find this page.'

Recent comment on community forum

Join the Excel Community

Membership of the Excel Community is open to anyone who wants to understand more about Excel and use it more efficiently, whether or not a member of ICAEW.

Membership of the IT Faculty automatically includes membership of the Excel Community.

Join online at icaew.com/joinexcel
Excel Community membership is £64.
This is for membership until the end of 2018.

Call the ICAEW credit card payment line
on +44 (0)1908 248 250

For further information call the Excel Community
on +44 (0)20 7920 8481

ICAEW connects over 147,000 chartered accountants worldwide, providing this community of professionals with the power to build and sustain strong economies. Training, developing and supporting accountants throughout their career, we ensure that they have the expertise and values to meet the needs of tomorrow's businesses.

Our profession is right at the heart of the decisions that will define the future, and we contribute by sharing our knowledge, insight and capabilities with others. That way, we can be sure that we are building robust, accountable and fair economies across the globe.

ICAEW is a member of Chartered Accountants Worldwide (CAW), which brings together 11 chartered accountancy bodies, representing over 1.6m members and students globally.

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