



SIGNING UP FOR A BUSINESS TAX ACCOUNT WITH HMRC

GUIDE

17 April 2020

HMRC provides many digital services to businesses through their online business tax account. This guide is to help businesses that are already registered for relevant taxes with HMRC to set up an online account.

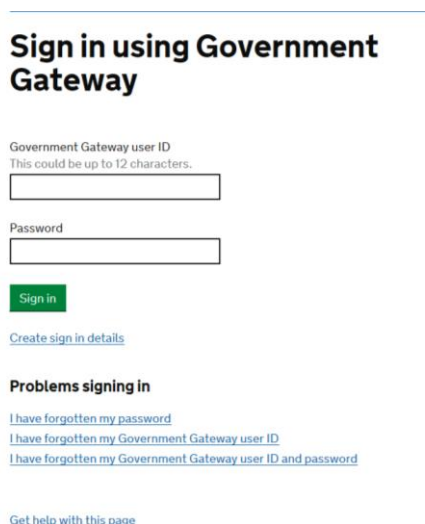
Step 1

Visit: [gov.uk/log-in-register-hmrc-online-services](https://www.gov.uk/log-in-register-hmrc-online-services)



Step 2

Select the green button as shown above and you will get the following screen.



Either sign in with an existing government gateway user ID and password or create new sign in details. You can use one user ID for all relevant taxes and this is recommended unless there is a particular reason for having separate accounts for different taxes.

Step 3

Once logged in, you have the option of enrolling for additional services.

The full list of services is:

- Air passenger duty for plane operators
- Alcohol and Tobacco Warehousing
- Alcohol Wholesaler Registration Scheme
- Annual Tax on Enveloped Dwellings
- Automatic Exchange of Information (AEOI)
- Charities Online
- Construction Industry Scheme (CIS)
- Corporation Tax
- EC Sales List (ECSL)
- Employment Intermediaries
- Excise Movement and Control System (EMCS)
- Gambling Tax Service
- Gift Aid
- Import Control System (ICS)
- Landfill Tax
- Machine Games Duty
- Money laundering supervision
- New Computerised Transit System (NCTS)
- Notification of Vehicles Arrivals (NOVA)
- PAYE for employers
- Pensions Schemes Online
- Personal tax account
- Rebated Oils Enquiry Service
- Rebated Oils Returns Internet Upload Service
- Reverse Charge Sales List
- Self Assessment
- Shared Workspace
- Soft Drinks Industry Levy
- Stamp Taxes
- Tied Oil Enquiry Service
- VAT
- VAT EU Refunds
- VAT Mini One Stop Shop (VAT MOSS)

To apply for the Coronavirus Job Retention Scheme you must have added **PAYE for employers** as a service to the Government Gateway account that you use to apply. To apply for the Self-employment Income Support Scheme you must have added **Self Assessment** as a service.

It was the case that when you applied for a government gateway ID or enrolled for an additional tax that you had to wait 10 days or more for an authentication code to arrive in the post before you could complete the process of adding a service but this step has now been removed.

Further help

If you have a problem see [HMRC's guidance on problems signing in](#) or [contact HMRC's online helpdesk](#).

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